



Children & Families Commission



Tuesday, December 13, 2011 @ 4:00 p.m.
West Modesto Community Center – Finley Conference Room
401E Paradise Road
Modesto, CA 95351



Children & Families Commission
930 15th Street, Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

Commission Meeting Notice

Tuesday, December 13, 2011 @ West Modesto Community Center – 401E Paradise Road, Modesto, CA 95351

MEMBERS:

Christine Applegate
Community Services Agency

Vicki Bauman
Vice-Chair
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Denise Hunt
Community Representative

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

George Skol
Chair
Community Representative

John Walker, MD
Public Health Officer

John Sims
Executive Director

The Stanislaus County Children and Families Commission welcomes you to its meetings which are regularly held on the fourth Tuesday of each month. Your interest is encouraged and appreciated.

The agenda is divided into two sections:

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on at the beginning of the meeting under the section titled "Consent Calendar." If you wish to have an item removed from the Consent Calendar, please make your request at the time the Commission Chairperson asks if any member of the public wishes to remove an item from consent.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar and all public hearings.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Commission Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Commission for consideration. However, California law prohibits the Commission from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Children and Families Commission. Any member of the public wishing to address the Commission during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes.

COMMISSION AGENDAS AND MINUTES: Commission agendas, Minutes, and copies of items to be considered by the Children and Families Commission are typically posted on the Internet on Friday afternoons preceding a Tuesday meeting at the following website: www.stanprop10.org.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Commission office at 930 15th Street, Modesto, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website www.stanprop10.org.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Stanislaus County Children & Families Commission meetings are conducted in English and translation to other languages is not provided unless the Commission is notified 72 hours in advance that an interpreter is necessary. Please contact Administration at (209) 558-6218 should you need a translator for this meeting.

Las juntas de la Comision para Niños y Familias son dirigidas en Ingles y no hay traduccion disponible a menos que la Comision sea notificada con 72 horas por avanzado. Si necesita traduccion, por favor contacte a la Comision al (209) 558-6218. (Por favor tome nota, el mensaje es en Ingles pero se le asistara en Español cuando lo pida.)

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting.

RECUSALS: California Government Code Section 87100 states that "no public official at any level of state or local government may make, participate in making or in any way use or attempt to use his/her official position to influence governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest." Likewise, California Government Code section 1090 provides that certain government officials and employees "...shall not be financially interested in any contract made by tem in their official capacity."

These sections of law permit the Stanislaus County Children and Families Commission to execute contracts so long as the Commissioner(s) with the conflict recuses himself or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision on the contract.



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COMMISSION MEETING AGENDA

December 13, 2011

Times provided are approximate times.

- 4:00 p.m. I. Welcome & Introductions – Chair George Skol
- 4:05 p.m. II. Pledge of Allegiance
- 4:08 p.m. III. Announcement of Recusals ¹
- 4:15 p.m. IV. Public Comment Period (Limit of 5 minutes per person)
- 4:20 p.m. V. Approval of the Consent Calendar – Agenda items marked by an Asterisk (*)
- VI. Agenda Items
- * A. Approval of the Commission Meeting Minutes of October 25, 2011. P.4-6
- B. Executive Director's Office
- 4:23 p.m. 1. **Public Hearing** on the Proposed Stanislaus County Children and Families Commission Strategic Plan 2012-2014 / Approval of the Stanislaus County Children and Families Commission Strategic Plan 2012-2014. P.7
- Public hearing materials can be accessed on our website under agenda / minutes or by clicking on the following link: <http://www.stanprop10.org/pastmeetings/calendar.shtm>*
- * 2. Approval of the 2012 Meeting Calendar P.8
- C. Committee Reports
- * 1. Accept the Minutes of the Administrative Committee meeting of November 14, 2011.
- a. Monthly Financial Report as of October 31, 2011. P.9-10
- * 2. Accept the Minutes of the Operations Committee meeting of November 16, 2011. P.11
- * 3. Accept the Minutes of the Executive Committee meeting of December 5, 2011. P.12
- VII. Correspondence – None.
- 4:43 p.m. VIII. Commissioner Reports
- 4:50 p.m. IX. Staff Reports
- January Planning Session P.13
- 4:55 p.m. X. Adjourn

¹ Commissioners may publicly announce the item(s) or recommendation(s) from which he/she will recuse himself or herself due to an actual or perceived conflict of interest. The Commissioner will excuse himself or herself from the meeting and leave the room when the specific agenda item comes up for discussion and voting.



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Commission Meeting Minutes
Tuesday, October 25, 2011
401E Paradise Road, Modesto, CA

Members Present: Christine Applegate, Vicki Bauman, David Cooper, Denise Hunt, Mary Ann Lee, Nelly Paredes-Walsborn, George Skol (Chair), and Dr. John Walker.

Members Absent: Vito Chiesa.

Staff Present: John Sims, Executive Director; Tina Jamison, Accountant; Kirsten Jasek-Rysdahl, Program Evaluator; Dan Rosas, Program Monitor; Luis Molina, Program Monitor; and Jack Doering, Commission Counsel.

- I. Chair Skol called the meeting to order at 4:00 p.m. Commission members and attendees recited the Pledge of Allegiance.
- II. Commissioners, staff, and audience members were introduced and welcomed.
- III. Announcement of Commissioner Recusals – None.
- IV. Public Comment Period – Sandra Huntley, Core 4 Coordinator for Keyes Unified School District, presented the Commission with posters created by parents and preschoolers at Keyes Elementary thanking the Commission for extending the Core 4 program to June 30th. Karen Popen, Superintendent of the Keyes School District, also thanked the Commission for extending the Core 4 program and told the Commission that Keyes staff was working to address the concerns discussed at last month's Commission meeting. Maribel Urena, Family Service Worker from the Keyes School District, read a letter from Kindergarten teachers at Keyes Elementary indicating that Keyes' Core 4 program was addressing important community needs.

Erika Leal-Ramirez, from the Riverbank Unified School District, distributed information to the Commission about accomplishments and highlights of Riverbank's Core 4 program. She indicated that the Riverbank Core 4 program was effectively preparing children for Kindergarten.

Yesenia Flores, from the Turlock Unified School District, distributed pictures to the Commission from their recent Literacy Fair. She spoke about the value of the Fair and the importance of the Core 4 program to families in Turlock.

- V. Consent Calendar
 The Consent Calendar was approved.
Moved Bauman, Seconded Paredes-Walsborn. Unanimously approved.
- VI. Agenda Items
 - A. The Commission approved the Commission meeting minutes of September 27, 2011.
Approved on the consent calendar.
 - B. Executive Director's Office
 1. Provisions of Proposition 10 were codified into California State Law as Sections 130100-130155 of the California Health and Safety Code; Section 130150 requires local Children and Families Commission to conduct a public hearing on the Annual Audit and to submit the audit to the State by November 1st of each year.

The Commission contracted with Brown and Armstrong to perform the annual audit. The audit has no findings or recommendations for the 2010-2011 fiscal year.

The Commission thanked Tina Jamison and the staff for delivering a clean audit.

After the presentation of the audit, a public hearing was held on the audit. The public hearing opened at 4:15 p.m. and closed at 4:16 p.m. after no comments were made.

The Commission accepted the 2010-2011 audit report and authorized the Executive Director to submit the 2010-2011 audit report to the State First 5 Commission.

Moved Walker, seconded by Hunt. Unanimously approved.

2. To ensure the consistency and accuracy of the Commission’s Policies and Procedures Manual, staff annually reviews the document and recommends that the Commission readopt the Manual.

The suggested changes to the Manual include:

- Language or punctuation changes that serve to enhance readability and consistency, but do not change the meaning of the section.
- Clarifying broad wording that suggested provider need is a funding priority.
- Language changes to establish a 6 month minimum reserve level.

The Commission heard a presentation on the revisions and opened a Public Hearing at 4:20 p.m. to hear comments from the public. Hearing no comments from the public, the hearing was closed at 4:21 p.m.

The Commission adopted the revised Policies and Procedures Manual and instructed staff to place the manual on the Commission’s website.

Moved Cooper, seconded by Applegate. Unanimously approved.

3. Provisions of Proposition 10 were codified into California State Law as Sections 130100-130155 of the California Health and Safety Code. Section 130150 requires local Children and Families Commission to conduct a public hearing on the Annual Report and to submit the report to the Sate by November 1st of each year. The report shows the progress towards and achievement of the goals and objectives of the Proposition.

The Commission heard a presentation from Kirsten Jasek-Rysdahl on the 2010-2011 Local Annual Report and a Public Hearing was opened at 4:41 p.m. to obtain comments from the public. Hearing no comments from the public, the Commission closed the hearing at 4:42 p.m.

The Commission accepted the 2010-2011 Local Annual Report and authorized the Executive Director to submit the report to the State First 5 Commission.

Moved Paredes-Walsborn, seconded by Lee. Unanimously approved.

C. Committee Reports – **Approved on the consent calendar.**

1. The Commission accepted the minutes for the Administrative Committee meeting held on October 10, 2011.
2. The Commission accepted the minutes for the Operations Committee meeting held on October 12, 2011.
3. The Commission accepted the minutes for the Executive Committee meeting held on October 17, 2011.

- VII. Correspondence – None.
- VIII. Commissioner Reports – None.
- IX. Staff Reports
- John Sims provided an update on AB99. AB99 is being challenged by 11 counties. A decision from the Fresno Superior Court should be announced in late November. An appeal can be filed 60 days after the decision is announced.
 - John Sims announced that based on the results of a Meeting Wizard, the January Planning Session has been set for Saturday, January 21, 2012. The morning start time has yet to be established. Commissioners were urged to set aside 8 AM to 2 PM on January 21st. During November Committee meetings, a draft agenda for the meeting will be discussed.
 - Dan Rosas presented the Report to the Community and thanked staff for their collaboration in finalizing the report.
 - Commissioners were provided with a copy of the Financial Report for the quarter ending September 30th.
- X. The meeting was adjourned by Chair Skol at 4:46 p.m.



It's All About The Kids

Stanislaus County Children and Families Commission

ACTION AGENDA SUMMARY

<u>COMMITTEE ROUTING</u>	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

AGENDA DATE: December 13, 2011

COMMISSION AGENDA #: VI – B – 1

SUBJECT:

Public Hearing on the Proposed Stanislaus County Children and Families Commission Strategic Plan 2012-2014.
Approval of the Stanislaus County Children and Families Commission Strategic Plan 2012-2014.

BACKGROUND:

Section 130140 of the California Health and Safety Code requires that “the county commission conduct at least one public hearing on its proposed county strategic plan before the plan is adopted”.

The first strategic plan adopted by the Stanislaus County Children and Families Commission covered the years 2000 through 2005. A second strategic plan was adopted by the Commission on June 28, 2005 and covered the years 2005-2008. On April 28, 2009, the Commission adopted a strategic plan for the years 2009-2011.

At its August 2011 regular meeting, the Commission concluded that the 2009-2011 Strategic Plan and concluded that the Plan has served the community well over the past three years. The Commission directed staff to update the document’s statistics and references before placing the 2012-2014 Strategic Plan on the Commission’s agenda for discussion and adoption. Following adoption of the Strategic Plan, the Commission will consider adoption of a Priorities Plan in January of 2012 that will contain further detail about the Commission’s priorities and direction. Implementation of the 2012-2014 Strategic Plan will begin when the Commission adopts its 2012-2013 Proposed Budget (tentatively scheduled for the Commission’s February meeting).

The Commission’s agenda has listed a public hearing as a part of this agenda item and it is recommended that a public hearing be held prior to adoption of the 2012-2014 Strategic Plan.

STAFF RECOMMENDATIONS:

1. Hear a presentation on the Stanislaus County Children and Families Commission Strategic Plan for 2012-2014.
2. Open the Public Hearing and receive comments from the community.
3. Close the Public Hearing.
4. Adopt the 2012-2014 Strategic Plan.

FISCAL IMPACT:

During the next three calendar years, the adopted 2012-2014 Strategic Plan will guide Commission decision making on the funding of services, service providers, and service locations.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____

and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____

Erica M. Inacio – Administration

2012

January						
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
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Please note: On Thursday, April 12, 2011, the Operations Committee will meet at Noon and the Executive Committee will meet at 1:30 p.m.

-  Administrative Committee Meetings held at 12:00 p.m.
-  Operations Committee Meetings held at 12:00 p.m.
-  Holiday - Office Closed

-  Executive Committee Meetings held at 1:30 p.m.
-  Commission Meetings held at 4:00 p.m.



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Administrative Committee Minutes

Monday, November 14, 2011

MEMBERS:

Christine Applegate
Community Services Agency

Vicki Bauman
Vice-Chair
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Denise Hunt
Community Representative

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

George Skol
Chair
Community Representative

John Walker, MD
Public Health Officer

John Sims
Executive Director

Commissioners Present: Christine Applegate, Nelly Paredes-Walsborn, Mary Ann Lee, and Vicki Bauman
Commissioners Absent: None.
Staff Present: John Sims and Erica Inacio

1. Staff provided a draft copy of the 2012-2014 Strategic Plan to the Committee. Staff discussed the revisions made to the plan and explained how the plan now addresses services currently funded instead of programs currently funded. The revised plan offers criteria and characteristics for services and providers that will help the Commission make future funding decisions.

The Strategic Plan will be presented at the December 13th Commission meeting for approval after a public hearing is conducted.

2. The Committee was provided with a draft copy of the January planning session agenda. As meeting details are confirmed, Commissioners will be notified.
3. The Committee was presented with information on a Univision proposal to run public service announcements and other commercials providing information for parents with children from 0 through 5. An example of topics to be covered would include information on infants sleeping safely. The Committee was informed that Stanislaus would be contributing \$1,000 toward the advertising program.
4. The Committee was presented with a draft copy of the 2012 meeting calendar. Once all the Committees have reviewed the calendar, it will be finalized and presented at the December Commission meeting for approval.
5. The Committee was presented with a Monthly Contract Report for the period ending October 31, 2011.
6. The Committee was informed that the next Commission meeting is scheduled for December 13, 2011 in the Finley Conference Room located inside the West Modesto Community Center. Items to be discussed include:
 - a. Public Hearing and Adoption of the 2012-2014 Strategic Plan
 - b. 2012 Meeting Calendar (Consent)
 - c. Planning Session Agenda (Staff Report)

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION
CONTRACT SCHEDULE
10/31/2011

		Actual	Remaining	% Actual to
	Budget	Expenditures	Budget	Budget
RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)				
Behavioral and Mental Health Services				
1	BHRS	\$ 1,523,009	\$ 380,120	\$ 1,142,889 25%
2	El Concilio	\$ 98,000	\$ 7,459	\$ 90,541 8%
Community Resource and Referral				
3	211 Project	\$ 150,000	\$ 22,108	\$ 127,892 15%
4	Food Stamp Outreach	\$ 50,000	\$ -	\$ 50,000 0%
Family Resource Centers:				
5	Ceres Partnership for Healthy Children	\$ 154,771	\$ 8,706	\$ 146,065 6%
6	Hughson Family Resource Center	\$ 120,865	\$ -	\$ 120,865 0%
7	N. Modesto/Salida Family Resource Center	\$ 347,192	\$ 15,699	\$ 331,493 5%
8	Oakdale/Riverbank Family Resource Center	\$ 127,711	\$ 7,552	\$ 120,159 6%
9	Parent Resource Center	\$ 435,651	\$ 52,917	\$ 382,734 12%
10	Turlock Family Resource Center	\$ 203,942	\$ -	\$ 203,942 0%
11	Westside Family Resource Center	\$ 169,224	\$ 13,745	\$ 155,479 8%
12	The Bridge	\$ 185,000	\$ 28,521	\$ 156,479 15%
13	Healthy Start Sites	\$ 374,418	\$ -	\$ 374,418 0%
Targeted Intensive Parent Support Services				
14	Children's Crisis Center	\$ 460,000	\$ 76,679	\$ 383,321 17%
15	Family Justice Center	\$ 100,000	\$ -	\$ 100,000 0%
Total Area 1:		\$ 4,499,783	\$ 613,505	\$ 3,886,278
RESULT AREA 2: Improved Child Development (Child Development Services)				
Early Education Programs for Children				
16	Keyes (1)	\$ 62,500	\$ 15,051	\$ 47,449 24%
17	Grayson (1)	\$ 62,500	\$ -	\$ 62,500 0%
18	Riverbank (2)	\$ 125,000	\$ 22,934	\$ 102,066 18%
19	Turlock (3)	\$ 187,500	\$ -	\$ 187,500 0%
Early Education Provider Programs				
20	Family Friends Neighbors/ASQ Training	\$ 147,731	\$ 18,810	\$ 128,921 13%
Total Area 2:		\$ 585,231	\$ 56,794	\$ 528,437
RESULT AREA 3: Improved Health (Health Education and Services)				
Health Access				
21	HSA - Healthy Cubs	\$ 570,000	\$ 66,499	\$ 503,501 12%
Oral Health				
22	Golden Valley Dental Education/Screening Services	\$ 65,000	\$ -	\$ 65,000 0%
23	Health Services Agency-Dental Education	\$ 10,000	\$ -	\$ 10,000 0%
Prenatal Care				
24	HSA - Perinatal Home Visitations (HBO)	\$ 1,339,160	\$ 207,906	\$ 1,131,254 16%
Primary Care Services (Immunizations, Well-Child Checkups)				
25	DMCF - MOMobile#1	\$ 10,088	\$ -	\$ 10,088 0%
26	DMCF - MOMobile (Revised SOW)	\$ 30,000	\$ -	\$ 30,000 0%
Safety Education and Intentional and Unintentional Injury Prevention				
27	Shaken Baby Syndrome (Revised SOW)	\$ 13,000	\$ -	\$ 13,000 0%
Total Area 3:		\$ 2,037,248	\$ 274,405	\$ 1,762,842
RESULT AREA 4: Improved Systems of Care				
Service Outreach, Planning, Support, and Management				
28	SCOE - Healthy Start Support	\$ 82,378	\$ -	\$ 82,378 0%
Total Area 4:		\$ 82,378	\$ -	\$ 82,378 \$ -
Total Services Contracts		\$ 7,204,640	\$ 944,705	\$ 6,259,935



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Operations Committee Minutes

Wednesday, November 16, 2011

MEMBERS:

Christine Applegate
Community Services Agency

Vicki Bauman
Vice-Chair
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Denise Hunt
Community Representative

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

George Skol
Chair
Community Representative

John Walker, MD
Public Health Officer

John Sims
Executive Director

Commissioners Present: George Skol and Dr. John Walker
Commissioners Absent: David Cooper and Denise Hunt
Staff Present: John Sims

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The Strategic Plan will be presented at the December 13th Commission meeting for approval after a public hearing is conducted.

2. The Committee was provided with a draft copy of the January planning session agenda. As meeting details are confirmed, Commissioners will be notified.
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 - a. Public Hearing and Adoption of the 2012-2014 Strategic Plan
 - b. 2012 Meeting Calendar (Consent)
 - c. Planning Session Agenda (Staff Report)



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Executive Committee Minutes

Monday, December 5, 2011

MEMBERS:

Christine Applegate
 Community Services Agency

Vicki Bauman
 Vice-Chair
 School Representative

Vito Chiesa
 County Supervisor

David Cooper
 Community Representative

Denise Hunt
 Community Representative

Mary Ann Lee
 Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
 Community Representative

George Skol
 Chair
 Community Representative

John Walker, MD
 Public Health Officer

John Sims
 Executive Director

Commissioners Present: George Skol, Vicki Bauman, and Vito Chiesa
 Commissioners Absent: None.
 Staff Present: John Sims and Erica Inacio

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 - b. 2012 Meeting Calendar (Consent)
 - c. Planning Session Agenda (Staff Report)

JANUARY PLANNING MEETING

Tentative Logistics and Agenda

December 13, 2011

DATE: Saturday, January 21, 2012

TIME: 8:30 AM? to 2 PM?

PLACE: To Be Determined

AGENDA

I. Five minute presentations by Contractors to answer the following questions:

- a. Does your Commission funded program support other Commission programs? If so, how would reduced Commission funding to your program impact other Commission programs?
- b. Do other Commission funded programs support your program? If so, how would Commission funding reductions to those other programs impact your program?
- c. Does your Commission funded program support non Commission programs? If so, how would reduced funding impact the other non Commission programs that are supported?
- d. How would a Prop 10 funding reduction of approximately 10% impact your program? How will your on-going sustainability efforts ensure valuable services provided by your agency will continue?

II. Discussion regarding Strategic Plan/Priorities Plan