



Children & Families Commission
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COMMISSION MEETING MINUTES
Tuesday, April 27, 2010
Petersen Event Center
720 12th Street, Modesto, CA 95354

Members Present: Vito Chiesa, David Cooper (Chair), Denise Hunt, Nelly Paredes-Walsborn, George Skol, Dan Souza, and Dr. John Walker.

Members Absent: Vicki Bauman and Mary Ann Lee.

Staff Present: John Sims, Executive Director; Erica Inacio, Administration; Tina Jamison, Accountant; Kirsten Jasek-Rysdahl, Program Evaluator; Luis Molina, School Readiness Coordinator; Dan Rosas, Program Monitor; and Jack Doering, Counsel.

- I. Chair Cooper called the meeting to order at 4:00 p.m. Chair Cooper welcomed those in attendance. Commission and staff members were introduced.
- II. Commission members and attendees recited the Pledge of Allegiance.
- III. Public Comment - None.
- IV. Consent Calendar
The Consent Calendar was approved.
Moved Skol, Seconded by Commissioner Souza. Unanimously approved.
- V. Agenda Items
 - A. The Commission approved the Commission Meeting Minutes of March 23, 2010.
Approved on consent.
 - B. Executive Director's Office
 1. The Commission authorized the Executive Director to execute an agreement with Brown and Armstrong in the amount of \$10,800 for the 2009-2010 annual audit / administrative compliance review.

The Executive Director pointed out that the cost of the audit was less because Brown and Armstrong felt that Tina Jamison, Accountant, was very organized and the files were easy to audit.
Approved on Consent.
 2. The Commission authorized the Executive Director to sign an agreement with Dr. Jamie McCreary with a scope of work that incorporated consultation services from May to June 2010 for no more than \$21,600. The services include reviewing proposals and providing feedback to Commission and Core Four Early Foundations applicants. It also includes development of measurement tools to support the sites, and development of forms and guidelines for tracking Core 4 implementation.
Approved on Consent.
 3. The Commission received Strategic Plan excerpts. The excerpts of the plan summarized result areas, goals and objectives, funding criteria, and overall funding strategies.

In addition, the Commission was presented with two graphs that projected fund balance using two different funding amounts. Scenario A was at \$7.9M of annual contract allocations assuming 95% of expenditures are made and Scenario B was at \$8.4M of annual contract allocations and also assumed 95% of expenditures are made.

Staff informed the Commission that the 2010-2011 FY budget to be presented in May would be using \$7.9M in annual contract allocations.

C. Committee Reports

1. The commission accepted the minutes for the Administrative Committee meeting of April 12, 2010, including a monthly contract financial report as of March 31, 2010 and the Quarterly Financial Report for period ending March 31, 2010.
Approved on Consent.
2. The commission accepted the minutes for the Operations Committee meeting of April 14, 2010.
Approved on Consent.
3. The Commission accepted the minutes for the Executive Committee meeting of April 19, 2010.
Approved on Consent.

VI. Correspondence - **Approved on Consent.**

1. The Commission accepted an e-mail from Reba Woodward, CARES Project participant.
2. The Commission accepted a "thank you" letter from Rebecca Silva, CARES Project participant.

VII. Commissioners' Reports

- None.

VIII. Staff Report

- Kirsten Jasek-Rysdahl informed the Commission about a workshop hosted by the Commission on April 2nd called "Introduction to KidsData.org" at which Commission partners and representatives from Merced, San Joaquin, and Madera counties attended. KidsData.org is a project of the Lucille Packard Foundation for Children's Health and it provides an abundance of data that Commission partners can access.
- The Commission was provided with a copy of the Prop 10 Impact Report for the Sacramento Region. Planning is taking place to release the report around the State on May 19th.

The meeting adjourned at 4:31 p.m.