



Children & Families Commission
930 15th Street, Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

COMMISSION MEETING MINUTES
Tuesday, May 26, 2009
Petersen Event Center
720 12th Street, Modesto, CA

Members Present: Vicki Bauman, Vito Chiesa, David Cooper, Denise Hunt (Chair), Mary Ann Lee, Nelly Paredes-Walsborn, George Skol, Dan Souza, and Dr. John Walker.

Members Absent: None

Staff Present: John Sims, Executive Director; Erica Inacio, Administration; Tina Jamison, Accountant; Kirsten Jasek-Rysdahl, Program Evaluator; Luis Molina, School Readiness Coordinator; Dan Rosas, Program Monitor; and Jack Doering, Counsel.

I. Chair Hunt called the meeting to order at 4:03 p.m. Chair Hunt welcomed those in attendance. Commission and staff members were introduced.

II. Commission members and attendees recited the Pledge of Allegiance.

III. Public Comment - None.

IV. Consent Calendar

The Consent Calendar was approved.

Moved Bauman, Seconded Skol. Unanimously approved.

V. Agenda Items

A. The Commission approved the Commission Meeting Minutes of April 28, 2009.
Approved on consent.

B. Executive Director's Office

1. John Sims shared with the Commission the most recent information on Prop 1D. The proposition failed on the March 17, 2009 special election. If the proposition would have passed, more than 50% of Prop 10 funds would have been diverted to the State general fund. With the most recent information presented, the Commission discussed establishing a budget for FY 09-10.
2. State law requires the Commission to annually adopt a budget for fiscal year operations and a long-range financial plan. The Commission heard a presentation on the Stanislaus County Children and Families Commission 2009-2010 Proposed Budget and the Long Range Financial Plan, and held a Public hearing prior to the approval of the budget.

The 2009-2010 budget continued program activities from the 2008-2009 fiscal year. Some of the significant features of the budget and long range financial plan include:

- Revenues are assumed to decrease by 6% due to the new Federal tobacco tax and by an additional 2% due to lower tobacco sales (for a total of 8%).
- It is anticipated that First 5 CA will provide its planned share of project costs for the School Readiness and CARES programs.
- The fiscal lead for the FRC/DR project will be assumed by the Commission.
- The allocation for Healthy Cubs has been reduced to actual anticipated expenditures (as calculated by HSA).
- Financial support for the geographic information system has been eliminated.
- RIDE and Infant Safe Sleeping have not been continued into 2009-2010 at the programs' request or proposal.
- Contingencies have been reduced to \$150,000.

- During 2009-2010, contract scopes of work and program designs will be revised to more closely align with the Commission's Strategic Plan. Amended scopes and program changes will be in place for the start of the 2010-2011 fiscal year.
- Expenditures are estimated to be 91% of budget.
- A minimum reserve of 12 months operating costs is maintained.
- \$6,600 has been budgeted to support the development of a report documenting the financial impacts of Prop 10 in the Sacramento region (by county and for the region).

In addition, the Commission in partnership with the Community Services Agency issued a Request for Proposals (RFP) on January 28, 2009 for the provision of services to children by Family Resource Centers (FRC's) in seven geographic areas of Stanislaus County. CSA is making available \$500,000 annually (a total of \$1,500,000) to fund FRC / Differential Response services for a three-year period and the Commission will contribute up to \$1,550,357 per year (for a total of up to \$4,678,071) for a three year period.

The following summarizes the recommended appropriations for successful proposers for each of the next fiscal years.

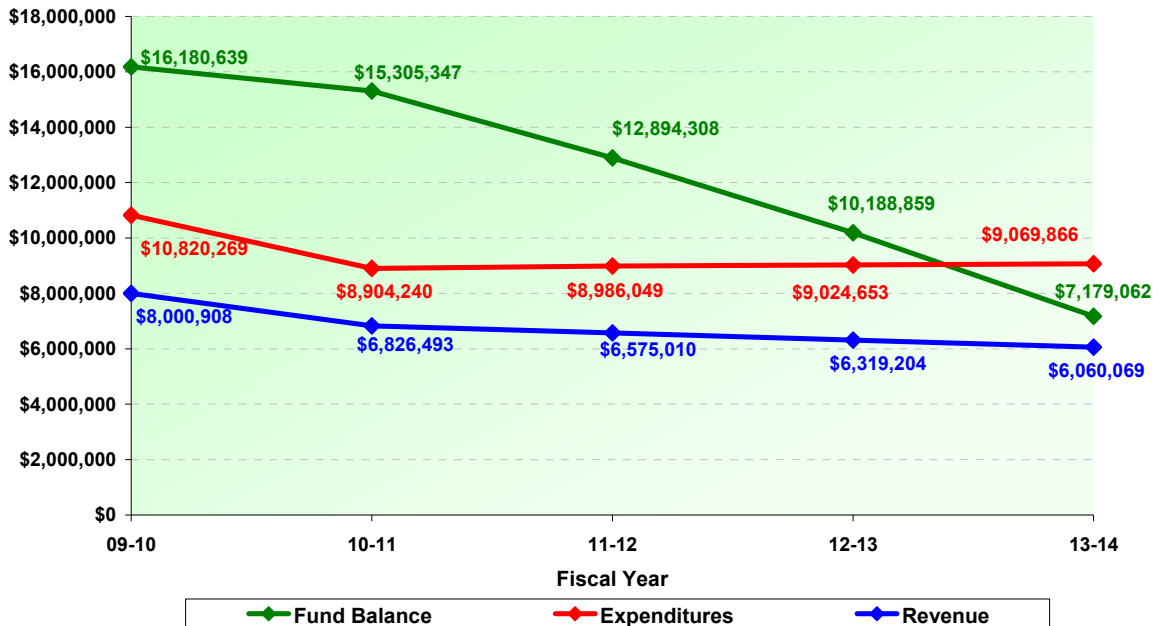
<u>AGENCY</u>	<u>AREA</u>	<u>TOTAL AWARD</u>	<u>COMMISSION SHARE</u>
Aspira	Turlock	\$ 269,335*	\$ 203,942
Center for Human Services	Westside	\$ 223,485*	\$ 169,224
Center for Human Services	Ceres	\$ 204,398*	\$ 154,771
Parent Resource Center	Central Modesto	\$ 575,340*	\$ 435,651
Sierra Vista	North Modesto/Salida	\$ 458,518*	\$ 347,192
Sierra Vista	Hughson	\$ 159,620*	\$ 120,865
Center for Human Services	Oakdale/Riverbank	\$ 168,661*	\$ 127,711
TOTAL		\$2,059,357	\$1,559,357**

* These amounts reflect the maximum contract value for each agency.

** The total of the Commission's share is the maximum amount that will be spent on the FRC/DR program by the Commission. Individual contractor amounts are estimates. While actual contractor expenses paid by the Commission may vary from these estimates, total Commission expenditures will not exceed \$1,559,357 annually.

The following chart depicts the long range financial plan with the proposed 2009-2010 Budget.

LONG RANGE FINANCIAL PLAN



After the presentation on the budget and the long range financial plan, the **Public Hearing** was opened at 4:30 p.m. Hearing no comments or questions, the hearing was closed at 4:31 p.m.

The Commission:

- Approved the recommended budget of \$10,820,269 for fiscal year 2009-2010
- Adopted the financial projections for fiscal years 2009-2010 through 2013-2014 as the Commission's long range financial plan
- Authorized staff to submit the proposed budget for inclusion in the County budget
- Approved the concept of three-year, three party agreements between the Commission, CSA, and specified agencies for the provision of FRC/DR services with a total annual contract cost of \$2,059,357 (of which \$1,559,357 annually will be the Commission's share of the contract)
- Approved three year agreements with the following agencies*:

<i>Aspira (Turlock – Turlock Family Resource Center)</i>	\$ 269,335
<i>Center for Human Services (Westside – Westside Family Resource Center)</i>	\$ 223,485
<i>Center for Human Services (Ceres – Ceres Partnership for Healthy Children)</i>	\$ 204,398
<i>Parent Resource Center (Central Modesto)</i>	\$ 575,340
<i>Sierra Vista (North Modesto/Salida Family Resource Center)</i>	\$ 458,518

*These amounts reflect the maximum contract value (including CSA's portion) for each agency.
- Directed staff to work with the Administrative and Finance Committee to implement the budget.

Moved Skol. Seconded Walker. Unanimously approved.

The Commission approved the following 2009-2010 budgets and authorized the Executive Director to sign contracts with:

- 211 Project (United Way) - \$197,016
- The Bridge (Sierra Vista Child and Family Services) - \$175,000
- Laura's House (Community Housing and Shelter Services) – \$18,421
- Families in Partnership-Aftercare (Community Services Agency) - \$69,420
- SAFE Court (Community Services Agency) - \$50,000
- CARES Project (Yosemite Community College District) – \$959,323
- MOMobile (Doctors Medical Center Foundation) - \$121,050
- On the Safe Side (Center for Human Services) - \$76,929
- Shaken Baby Syndrome (Child Abuse Prevention Council) - \$22,333
- CSU, Stanislaus School Readiness Evaluation - \$150,006

Moved Cooper, Seconded Souza. Unanimously Approved.

Chair Hunt handed the gavel to Vice-Chair Cooper and Commissioners Hunt and Souza stepped out of the room.

The Commission approved the Behavioral Health and Recovery Services budget and authorized the Executive Director to sign a contract for the Specialized Early Childcare Program in the amount of \$1,273,009.

Moved Skol, Seconded Walker. Unanimously Approved. Abstained Hunt and Souza.

Chair Hunt returned to the meeting and took back the gavel. Commissioner Souza remained out of the room when the Commission approved the Sierra Vista Child and Family Services 2009-2010 contract for the Family Resource Center in Hughson in the total amount of \$159,620, of which \$120,865 is the Commission share and authorized the Executive Director to sign.

Moved Walker, Seconded Paredes-Walsborn. Unanimously Approved. Abstained Souza.

Commissioner Souza returned to the meeting and Commissioner Paredes-Walsborn left the room for the following motion.

The Commission approved the 2009-2010 budgets and authorized the Executive Director to sign contracts with:

- El Concilio in the amount of \$225,000
- Center for Human Services for the Oakdale/Riverbank area Family Resource Center in the total amount of \$168,661, of which \$127,711 is the Commission share.

Moved Cooper, Seconded Skol. Unanimously Approved. Abstained Paredes-Walsborn.

Commissioner Paredes-Walsborn returned to the meeting and Commissioner Skol left the room for the following motion.

The Commission approved the Children's Crisis Center 2009-2010 budget and authorized the Executive Director to sign a contract in the amount of \$437,200.

Moved Souza, Seconded Cooper. Unanimously Approved. Abstained Skol.

Commissioner Skol returned to the meeting and Commissioner Bauman left the room for the following motion.

The Commission approved the budgets and authorized the Executive Director to sign a contract with Stanislaus County Office of Education for the Healthy Start Sites in the amount of \$374,418 and Healthy Start Support in the amount of \$82,378 – for a total of \$456,796.

Moved Chiesa, Seconded Paredes-Walsborn. Unanimously Approved. Abstained Bauman.

Commissioner Bauman returned to the meeting and Commissioners Lee and Walker left the room for the following motion.

The Commission approved the budgets and authorized the Executive Director to sign contracts with:

- the Health Services Agency for the Healthy Cubs program in the amount of \$850,240
- the Health Services Agency for the Healthy Birth Outcomes program in the amount of \$1,284,160

Moved Skol, Seconded Cooper. Unanimously Approved. Abstained Lee and Walker.

Commissioners Lee and Walker returned to the meeting and the meeting continued.

3. Julie Falkenstein from the Health Services Agency presented on the Keep Infants In Stanislaus Sleeping Safely (KISSS) project. The Commission approved \$10,000 in FY 08/09 for the project, which focuses on ways to make sure a baby has a safe sleeping environment. Miss Falkenstein informed the Commission that in 2007, 14 babies had died in Stanislaus County due to unsafe sleeping situations.

The project has developed a brochure that demonstrates ways babies can sleep that are unsafe and safe. The unsafe examples are taken from real life situations in Stanislaus County where babies died; the safe examples come from the recommendations of the American Academy of Pediatrics.

In addition to the brochure, a video will be posted on YouTube.com that also highlights the safe and unsafe baby sleeping practices. For additional information, a website has also been developed: www.hsahealth.org/safesleep.

C. Committee Reports

1. The commission accepted the minutes for the Administrative Committee meeting of May 11, 2009, including the monthly contract financial report for April 2009.
Approved on Consent.
2. The commission accepted the minutes for the Operations Committee meeting of May 13, 2009,
Approved on Consent.
3. The commission accepted the minutes for the Executive Committee meeting of May 18, 2009.
Approved on Consent.

D. Program Reports

1. The Commission accepted the monthly report from the CARES Project of the Child Development Training Consortium for the month of April 2009.
Approved on Consent.

VI. Correspondence - **Approved on Consent**

1. Accepted a letter of support for the CARES Project from Jewelee Hotchkiss, SCOE.
2. Accepted a "thank you" letter from Ester Lopez for the CARES Project.
3. Accepted a letter of support for the CARES Project from Janet Guthmiller-Chisler.
4. Accepted a "thank you" letter from Leticia Tamayo for the CARES Project.
5. Accepted an e-mail (letter) of support the CARES Project from Pam Reeder.
6. Accepted an e-mail (letter) of support the CARES Project from Jennifer B. Esterly, Ph.D.
7. Accepted an e-mail (letter) of support the CARES Project from R. Woodward.
8. Accepted an e-mail (letter) of support the CARES Project from Betsy Riddle.

VII. Commissioners' Reports

1. The prevention summit that took place on May 12th focused on emotional health and wellness in the community and it had a great turn out.

VIII. Staff Report

- John Sims informed the Commission that on June 16th, a Federal Stimulus Program informational presentation will be taking place at the Board of Supervisors Chambers. Social Entrepreneurs, Inc., will be taking the lead on the presentation. Staff will be extending the invitation to its surrounding counties and Stanislaus County department heads.
- John Sims also informed the Commission that in June Committee meetings, Stanislaus County Office of Education will be presenting on headstart programs and Health Services Agency (HSA) will be presenting the local community health assessment and comparing it to the CHIS data.
- John Sims informed the Commission that there is a possibility that the June Commission meeting might be cancelled but will discuss the possibility with the Executive Committee.

- IX. Adjourned the regular meeting into closed session at 5:00 p.m. to discuss a public employee performance evaluation (Executive Director) per Government Code 54954.5(e).

The Commission reconvened at 5:10 p.m. to report on an action taken during the closed session. Commission Counsel, Jack Doering, reported. During the closed session, the Commission adopted a motion by unanimous vote (motion by Cooper, seconded by Chiesa) that the Executive Director, John Sims, has done an outstanding job in leading the Stanislaus County Children and Families Commission and its staff, and that he is to be commended for his exemplary performance.

A motion was made by Commissioner Cooper, Seconded by Commissioner Paredes-Walsborn to adjourn the meeting at 5:11 p.m.