

Children & Families Commission



**Tuesday, October 27, 2009
4:00 p.m.**

**Petersen Event Center
720 12th Street, Modesto**



Children & Families Commission
 930 15th Street, Modesto, CA 95354
 Phone: 209.558.6218 Fax: 209.558.6225

Commission Meeting Notice

Tuesday, October 27, 2009 @ 4:00 p.m.
Petersen Event Center
720 12th Street, Modesto, CA

MEMBERS:

Vicki Bauman
 School Representative

Vito Chiesa
 County Supervisor

David Cooper
 Chair
 Community Representative

Denise Hunt, RN, MFT
 Behavioral Health &
 Recovery Services

Mary Ann Lee
 Vice-Chair
 Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
 Community Representative

George Skol
 Community Representative

Dan Souza, LCSW
 Community Representative

John Walker, MD
 Public Health Officer

John Sims
 Executive Director

The Stanislaus County Children and Families Commission welcomes you to its meetings which are regularly held on the fourth Tuesday of each month. Your interest is encouraged and appreciated.

The agenda is divided into two sections:

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on at the beginning of the meeting under the section titled "Consent Calendar." If you wish to have an item removed from the Consent Calendar, please make your request at the time the Commission Chairperson asks if any member of the public wishes to remove an item from consent.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar and all public hearings.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Commission Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

PUBLIC COMMENT PERIODS: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Commission for consideration. However, California law prohibits the Commission from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Children and Families Commission. Any member of the public wishing to address the Commission during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes.

COMMISSION AGENDAS AND MINUTES: Commission agendas, Minutes, and copies of items to be considered by the Children and Families Commission are typically posted on the Internet on Friday afternoons preceding a Tuesday meeting at the following website: www.stanprop10.org.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Commission office at 930 15th Street, Modesto, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website www.stanprop10.org.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Stanislaus County Children & Families Commission meetings are conducted in English and translation to other languages is not provided unless the Commission is notified 72 hours in advance that an interpreter is necessary. Please contact Administration at (209) 558-6218 should you need a translator for this meeting.

Las juntas de la Comision para Niños y Familias son dirigidas en Ingles y no hay traduccion disponible a menos que la Comision sea notificada con 72 horas por avanzado. Si necesita traduccion, por favor contacte a la Comision al (209) 558-6218. (Por favor tome nota, el mensaje es en Ingles pero se le asistara en Español cuando lo pida.)

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting.

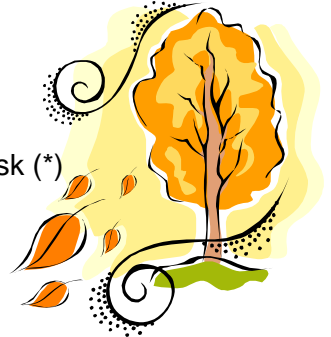


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Phone: 209.558.6218 Fax: 209.558.6225

COMMISSION MEETING AGENDA October 27, 2009

Times provided are approximate times.

- 4:00 p.m. I. Welcome & Introductions – Chair David Cooper
- 4:05 p.m. II. Pledge of Allegiance
- 4:10 p.m. III. Public Comment Period (Limit of 5 minutes per person)
- 4:15 p.m. IV. Approval of the Consent Calendar – Agenda items marked by an Asterisk (*)
 - V. Agenda Items
 - * A. Approval of the Commission Minutes of September 22, 2009. **p.3-5**
 - B. Executive Director's Office
 - * 1. Clarification of Commission Action Regarding Uses of Cycle I Carryover Funds in 2009-2010. **p.6-7**
- 4:20 p.m. 2. Hear a Presentation from Social Entrepreneurs, Inc. on the Sustainability Plans Recommendations. **p.8-20**
- 4:35 p.m. 3. Public Hearing on the 2008-2009 Local Annual Report and Authorization to Submit the 2008-2009 Local Annual Report to the State First 5 Commission. **p.21**
Entire report can be accessed from the following webpage:
<http://www.stanprop10.org/pastmeetings/calendar.shtm>
- 4:45 p.m. 4. Discussion on Strategic Plan Outcomes and Indicators. **p.22-31**
- 5:10 p.m. 5. Public Hearing on the Policies and Procedures Manual and Adoption of the Policies and Procedures Manual. **p.32**
Entire Manual can be accessed from the following webpage:
<http://www.stanprop10.org/pastmeetings/calendar.shtm>
- 5:15 p.m. 6. Approval of Agreement with the Stanislaus County Health Services Agency for Oral Health Education Services. **p.33-35**
 - C. Committee Reports
 - * 1. Accept the Minutes of the Administrative Committee meeting of October 12, 2009. **p.36-38**
 - a. Monthly Contract Financial Report as of September 30, 2009
 - * 2. Accept the Minutes of the Operations Committee meeting of October 14, 2009. **p.39-40**
 - D. Program Reports
 - * 1. Accept the report from the CARES Project of the Child Development Training Consortium for the month of September 2009. **p.41-42**
- VI. Correspondence – None.
- 5:20 p.m. VII. Commissioner Reports
- 5:25 p.m. VIII. Staff Reports
 - Effective Partnerships Award
 - Quarterly Financial Report – Period Ending September 30, 2009. **p.43**
- 5:30 p.m. IX. Adjourn





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COMMISSION MEETING MINUTES
Tuesday, September 22, 2009
Hughson Family Resource Center
2413 3rd Street, Hughson, CA 95326

Members Present: Vicki Bauman, Vito Chiesa, David Cooper (Chair), Denise Hunt, Mary Ann Lee, Nelly Paredes-Walsborn, George Skol, Dan Souza, and Dr. John Walker.

Members Absent: None.

Staff Present: John Sims, Executive Director; Erica Inacio, Administration; Tina Jamison, Accountant; Kirsten Jasek-Rysdahl, Program Evaluator; Luis Molina, School Readiness Coordinator; Dan Rosas, Program Monitor; and Jack Doering, Counsel.

- I. Chair Cooper called the meeting to order at 4:04 p.m. Chair Cooper welcomed those in attendance. Commission and staff members were introduced.

Vicki Fontanta and members of the Hughson Family Resource Center Board welcomed the Commission and thanked the Commission for their continued support.

- II. Commission members and attendees recited the Pledge of Allegiance.

- III. Chair Cooper recognized former Chair Denise Hunt for her service as Chair and presented her with a plaque. Commissioner Hunt thanked staff and the Commission for their support during her term.

- IV. Public Comment

- Valerie Lee, Member of the Hughson FRC Board, thanked the Commission for their support and asked for continued support especially in these difficult times.

- V. Consent Calendar

The Consent Calendar was approved.

Moved Skol, Seconded by Commissioner Hunt. Unanimously Approved. Commissioner Walker and Commissioner Lee were not present during the motion.

- VI. Agenda Items

- A. The Commission approved the Commission Meeting Minutes of May 26, 2009.
Approved on consent.

- B. Executive Director's Office

1. The Commission accepted the 2008/2009 credit card audit. The credit card audit for this period contained no recommendations or findings.
2. The Commission authorized the Executive Director to negotiate and execute a contract with Golden Valley Health Centers for dental services in an amount not to exceed \$40,437.
Approved on consent.
3. The Commission heard a presentation on the 2008-2009 Audit Report, which had no findings or recommendations.

Per the California Health and Safety Code, Section 130150, the Commission is required to conduct a public hearing on the Annual Audit and to submit the Annual Audit to the State by the 1st of November of each year.

The public hearing was opened at 4:15 p.m. and hearing no comments, it was closed at 4:16 p.m.

The Commission congratulated Commission staff, in particular Tina Jamison, for a job well-done.

The Commission authorized staff to submit the 2008-2009 Audit Report to the State First 5 Commission.

Moved Souza, Seconded by Commissioner Paredes-Walsborn. Unanimously approved. Commissioner Lee came in at 4:14 p.m. during the discussion of this item.

4. The Commission heard a presentation by the California State University, Stanislaus, School Readiness Evaluation Team on the school readiness evaluation results, part 3.

There are a total of 3,628 participants as of 2008-2009 and five years of outcome data from 2003 to 2009.

The following are some of the results shared with the Commission, which compare 2008-2009 to 2007-2008:

- 14.4% increase in the number of children completing physical, health, vision, and hearing checks prior to Kindergarten
- 12.2% increase in the number of parents who met the teacher before the first day of school and observed class at least once during the first two months of kindergarten
- 19.4% increase in the number of parents who read to their children every day and sing or tell stories
- 20.3% increase in the number of children who were rated ready to learn by their teachers at Kindergarten entry
- 7.4% increase in the number of children with age-appropriate literacy skills

Conclusions:

- New programs learn from existing programs
- School readiness funding has demonstrable benefits

Next Steps:

- Identify best practices for accomplishing desired outcomes
- Identify which activities provide the strongest benefits relative to their costs
- Describe model school readiness programs.

Commissioner Walker joined the meeting during the presentation at 4:20 p.m.

5. The Commission heard a presentation from the Executive Committee regarding candidates for the Vice-Chair position. Commissioner Mary Ann Lee was recommended and a motion was made to appoint Commissioner Lee to the Vice-Chair position for the term of September 22, 2009 to August 31, 2010. Per the Commission bylaws, the vice-chair will automatically become Chair on September 1, 2010 for a one year term.

Moved Skol, Seconded by Supervisor Chiesa. Unanimously approved.

C. Committee Reports

1. The commission accepted the minutes for the Administrative Committee meetings of June 8, August 19, and September 8, 2009, including a pre-audited year-end financial report and the monthly contract financial report as of August 31, 2009.
Approved on Consent.
2. The commission accepted the minutes for the Operations Committee meetings of June 10, August 19, and September 9, 2009,
Approved on Consent.
3. The commission accepted the minutes for the Executive Committee meetings of June 15, August 20, and September 14, 2009.
Approved on Consent.

D. Program Reports

1. The Commission accepted reports from the CARES Project of the Child Development Training Consortium for the months of May, June, July, and August 2009.
Approved on Consent.

VII. Correspondence - **Approved on Consent**

1. Accepted a "thank you" letter from Edelia VanderPol, CARES Project Participant.
2. Accepted a letter of support from Tonya Martens for the Von Renner School Readiness Program.

VIII. Commissioners' Reports - None.

IX. Staff Report

- John Sims informed the Commission that Commissioner David Cooper was reappointed to the Commission by the Board of Supervisors for another 3 year term.
- Kirsten Jasek-Rysdahl shared the participant survey results for the Stimulus Act Training in June.
- John Sims shared a list of stimulus recovery grants available and the agencies from Stanislaus County that have applied.
- Kirsten Jasek-Rysdahl informed the Commission of the Collaboration Celebration taking place on October 19th at the Salida Library. Sid Gardner will be the guest speaker.
- John Sims informed the Commission that the Family Resource Center / Differential Response partnership with the Community Services Agency will be recognized as part of the Effective Partnership Awards being given by the Board of Supervisors on September 29, 2009.
- Dan Rosas shared with the Commission the intent of the Local Planning Council to support the Commission's childcare annual conference. The conference is scheduled for February 27th at the Modesto Junior College -West Campus.
- Luis Molina invited the Commission to the Literacy Fair taking place at Wakefield School on September 25th from 10 a.m. to 12:30 p.m.

The meeting was adjourned at 4:50 p.m.



It's All About The Kids

COMMITTEE ROUTING

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input type="checkbox"/>

**Stanislaus County Children and Families Commission
ACTION AGENDA SUMMARY**

AGENDA DATE: October 27, 2009

COMMISSION AGENDA # V – B – 1 (Consent)

SUBJECT:

Clarification of Commission Action Regarding Uses of Cycle I Carryover Funds in 2009-2010

BACKGROUND:

In a budget action taken prior to the start of the 2009-2010 fiscal year, the Stanislaus County Children and Families Commission approved \$1,100,000 in agreements with seven school districts (Chatom, Patterson, Keyes, Newman, Riverbank, Turlock, Waterford) for school readiness services in 2009-2010. In April of 2008, Commission staff was authorized to submit an application to the State of California to use \$679,796 in Cycle I school readiness funds in each of the fiscal years 2008-2009 and 2009-2010. In August of 2008, the Commission took action to increase the 2008-2009 contract amounts for the seven school readiness to include the Cycle I SR funds. The action taken in August referenced that any leftover Cycle I 2008-2009 funds could be used in 2009-2010. Based on the Commission's August 2008 action, the County of Stanislaus has encumbered funds under these seven contracts for the 2009-2010 fiscal year.

To eliminate any misinterpretation of the Commission's intent for the 2009-2010 fiscal year regarding the seven school readiness contracts and the use of Cycle I carryover funds, the following charts have been developed:

Use of Cycle I Funds in 2009-2010

<u>District or Activity</u>	<u>Cycle 1 Funds</u>	
Chatom	\$ 45,480	
Patterson	\$ 45,480	
Keyes	\$ 45,480	
Newman	\$ 45,480	
Riverbank	\$ 90,958	
Turlock	\$136,438	
Waterford	\$ 45,480	
Oral Health Activities	\$ 75,000	Activities to be conducted by Commission
Evaluation	\$150,000*	SR evaluation costs to be offset with Cycle I funds
TOTAL	\$679,796	

* Note: The CSUS evaluation contract allocation was previously approved by the Commission in May of 2009.

Contract Budgets (With Cycle I Funds)

<u>District or Activity</u>	<u>2009-2010 Budget</u>
Chatom	\$145,480
Patterson	\$195,480
Keyes	\$145,480
Newman	\$145,480
Riverbank	\$340,959
Turlock	\$436,439
Waterford	\$145,480
TOTAL	\$1,554,798

The Administrative and Finance Committee discussed this item on October 12th. The Operations Committee discussed this item on October 14th.

RECOMMENDATIONS:

Approve the following contract amounts and authorized the Executive Director to sign the necessary agreements:

<u>District or Activity</u>	<u>2009-2010 Budget</u>
Chatom	\$145,480
Patterson	\$195,480
Keyes	\$145,480
Newman	\$145,480
Riverbank	\$340,959
Turlock	\$436,439
Waterford	\$145,480
TOTAL	\$1,554,798

FISCAL IMPACT:

School readiness programs are funded 50% by the State First 5 Commission and 50% by the Stanislaus Commission. Costs and revenues for the seven school readiness contracts, oral health activities, and the CSUS evaluation contract have been included in the 2009-2010 budget. Local costs for all these programs will not exceed 50% of \$1,779,798 (the total cost of the programs) or \$889,899.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____
and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____
Erica M. Inacio – Administration



Contract Partner Sustainability Implementation Plans: Summary of Results and Recommendations

Final Status Report prepared by
Social Entrepreneurs, Inc.

6121 Lakeside Drive, Suite 160
Reno, Nevada 89511
Phone: (775) 324-4567
Internet: www.socialent.com



September 30, 2009

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Contract Partner Sustainability Implementation Plans: Summary of Results and Recommendations

OVERVIEW OF THE SUSTAINABILITY PLANNING PROCESS

In November 1998, California voters passed Proposition 10, the California Children and Families Act. On December 8, 1998, the Stanislaus County Board of Supervisors established the Stanislaus County Children and Families Commission. The County Commission is responsible for administering Prop. 10 funding in the form of grants to the community. Funding to County Commissions is based upon county birth rates. Stanislaus County had 8,549 births in 2008 according to the California Department of Finance Demographics Research Unit and receives around \$6 million each year. The money can only be used to augment existing programs or to create new ones. The balance in the County's Children and Families Trust Fund (as of July 1, 2009) was projected to be approximately \$19 million.

State-level Prop 10 funding being allocated to Stanislaus County continues to decline and existing financial reserves are being used to help maintain stable funding. According to the 2009-2011 strategic plan and based on the results of the special election in May 2009, the Commission is expected to continue to fund programs at current levels and strategically spend down the fund balance. This approach is a part of the long-range financial plan approved by the Commission in April 2008. It should be noted that annual tobacco tax revenues are projected to decline approximately 8% due to an expected decrease in the use of tobacco products and due to an increase in Federal tobacco taxes.

In order to support the long-term continuation of the projects – and strategic outcomes/results – being funded, the Commission sponsored training for its contract partners on Strategies for Sustainability. As used in this report, the term “sustainability” is defined as the continuation of community health or quality of life benefits over time. Sustainability is a holistic concept – the ability to create lasting improvements in health and well-being for an extended period of time despite ongoing changes in funding sources, program models, community demographics and other factors. The training was conducted by SEI in June 2008, presenting a step-by-step process for sustainability planning and proven strategies to consider for each step. Since the training, the following 16 entities covering 25 different Prop 10 funded programs have developed sustainability plans. They include:

1. Center for Human Services and the Affiliated Network for Family Resource Centers
2. Children's Crisis Center
3. DMC Foundation – Medical Outreach Mobile
4. El Concilio
5. Parent Resource Center
6. Grayson Charter School Readiness Initiative
7. Keyes School Readiness
8. CASA del Rio-Riverbank School Readiness (1 site)
9. Sierra Vista Child and Family Services Family Resource Center Initiative
10. Stanislaus County Behavioral Health and Recovery Services and Sierra Vista 0-5 Early Intervention Program
11. Stanislaus County Community Services Agency – Families In Partnership/ SAFE Court
12. Stanislaus County Health Services Agency – Healthy Cubs and Healthy Birth Outcomes
13. Stanislaus County Office of Education – Healthy Start Collaborative (9 sites)
14. Turlock School Readiness Project Grow (3 sites)
15. United Way of Stanislaus County – 211 program

16. Yosemite Community College District – CARES Project

The central objective of the sustainability project was to provide full-scale assistance for these contract partners to create a customized written sustainability plan for each agency/group, following the research-based planning process presented at the June 2008 workshops.

The sustainability plans are a “road map” that shows what results/outcomes for children ages 0-5 and their families should be sustained over time, what services are essential to sustain in order to support those results/outcomes, and what actions will be taken to sustain those services (and results) regardless of the extent to which Prop 10 funding continues to be available. The process was conducted using seven main steps to address all elements of sustainability, document results into a customized sustainability plan, and create an implementation plan to cover a 12 month period.

The sustainability planning process addressed eight essential components to sustaining community results. The eight components are depicted below.

1. **VISION:** Clarity exists about fundamental issues such as what is being sustained, for how long, and at what level of activity; people consistently embrace the vision

2. **RESULTS ORIENTATION:** The entire focus is on the health and well-being of the people being served and not on defending specific programs and systems

3. **BROAD BASED COMMUNITY SUPPORT:** Community members show solid support through volunteerism, donations, advocacy and other forms of involvement

4. **KEY CHAMPIONS:** The initiative has effective leadership plus visible champions in the form of business, political, media and/or other community leaders

5. **ABILITY TO ADAPT TO CHANGING CONDITIONS:** Flexibility exists to change strategies, services, etc. over time without losing sight of the end results sought

6. **STRONG INTERNAL SYSTEMS:** The organization or organizations involved have strong internal functions (governance, finance, human resources, evaluation, etc.)

7. **STRATEGIC FINANCING ORIENTATION:** A long-term perspective is taken, tapping diverse sources of revenue, to maintain financing at sufficient levels

8. **SUSTAINABILITY PLAN:** A written plan has been developed, agreed to by leaders and key stakeholders, and is used to guide actions to promote sustainability

The planning sessions covered these main topics:

- Define the vision and results (outcomes) for children, families and communities to be sustained, in order to have clarity about what the plan seeks to create and sustain;

- Define goals and priority areas that are most critical for sustaining positive community results, and develop strategies – which may be multi-year strategies – for addressing each goal and priority area;
- Identify opportunities to engage families and communities at large in carrying out the strategies, along with opportunities to coordinate efforts with other organizations;
- Select the strategies to act on within the next year and define action steps showing who will do what, by when, to make progress on the strategies;
- Identify additional support resources needed to carry out the action steps; and
- Determine how the action plan and overall sustainability plan will be used as management tools, including responsibilities for keeping the plans up to date.

A number of steps and tasks were facilitated by SEI with each of the planning groups from November 2008 through September 2009. Contract providers expended considerable time and valuable resources during each step of the process to thoughtfully and strategically consider the elements needed in their sustainability plans. Steps included:

1. Get Organized

- Determined who will be involved in the planning process and the roles of participants
- Created timeline for developing a plan
- Scheduled future activities

2. Set Sustainability Vision and Results

- Defined the scope of the plan
- Defined the vision for sustainability: what to sustain, at what scale, for how long
- Defined the specific results (outcomes) to be achieved and sustained

3. Assess Current Situation and Assets

- Identified current strengths and gaps in relation to the essential elements for sustainability
- Inventoried assets to leverage
- Reflection and lessons learned from past experiences

4. Plan for Community Support

- If a public communications plan existed, reviewed/updated it to address both broad based community support and cultivating key champions
- If a public communications plan did not exist, defined target audiences and strategies for general community support and securing key champions

5. Plan for Internal Systems and Relationships

- Conducted an assessment of internal systems
- Selected capacity building priorities, define action steps to strengthen those areas
- Evaluated strategic relationships and define strategies to enhance relationships that can contribute to sustainability

6. Create Strategic Financing Plan

- Defined resource requirements

- Developed cost management strategies
 - Forecasted revenues from current sources, identify gaps, set fundraising goals
 - Evaluated and selected revenue generation strategies to meet fundraising goals
7. Finish the Sustainability Plan and Develop an Implementation Plan
- Reviewed the completed sustainability plan (built through steps 1-6), amended as needed and adopted
 - Created a one-year implementation plan or action plan showing action steps, timeframes and responsibilities

SEI was responsible for writing the sustainability plan document, reviewing the plan document with all participants in the planning process, making revisions as needed based on the group’s feedback, and obtaining signoff on the final plan. Once the final plans were adopted, corresponding Implementation Plans were drafted, approved and submitted to Stanislaus County CFC.

This process was customized as necessary to meet the unique needs of each contract partner. In some cases, the sustainability planning work was coordinated with other planning and organizational development activities in which the contract partners were engaged.

The maximum total cost for completion of all activities under the approved contract was \$176,615, consisting of \$152,385 in professional fees and \$24,230 in expenses. In addition to the objectives stated for the project, SEI also provided facilitation to the Commission during the March Strategic Planning Retreat and provided one time training on research briefs related to the American Recovery and Reinvestment Act funding opportunities, cost management strategies and strategies for fund diversification in difficult times. Through September 2009, SEI has billed the full amount of the contract.

SUMMARY OF IMPLEMENTATION PLAN ELEMENTS

Each of the sustainability plans had six chapters that comprised the heart of the long-term plan for sustainability. The chapters included an Introduction, the Vision and Desired Results, Community Relations, Internal Capacity Building, Strategic Financing and Turning Plans into Action. Each of these plan components was analyzed using all sustainability plans. The analysis used final versions of the sustainability plans for 16 contract partners.

Key Implementation Categories Identified

The sustainability plans of the contract partners identified key strengths that are considered to be important for long-term sustainability. These are the strengths that were most directly connected to the research-based eight essential elements of sustainability presented earlier in the report. It should be noted that all contract partners have a clear vision what they are trying to sustain and have defined what they seek to accomplish for children, families and communities in the long run. In addition, each plan clearly defines the results or outcomes to be achieved for children, families and the communities they serve. The ability to communicate this vision and desired results to the community and potential funders is a strength for each contract partner.

Viewing all 16 sustainability plans together, the three main sustainability issues noted by all of contract partners are listed below. These three areas offer the greatest opportunity for system wide intervention to strengthen sustainability.

<u>Sustainability Element</u>	<u># of Plans Identifying Item as a Priority</u>
Building Community Support and Developing Key Champions	16
Internal Capacity Building	16
Revenue Enhancement	16

Each sustainability element is discussed in more detail as follows:

Building Community Support and Developing Key Champions included the following strategies:

Communicating the impact of the economy on the children’s System of Care, developing personal contacts, conducting presentations, communicating with brochures and other materials, increased presence at community events, participating in other collaborations, using technology and website to communicate directly, conducting special events, developing relationships with other strategic partners, marketing and public relations, engaging partners and collaborators to support programs, developing key champions, conducting an implementing social marketing.

Internal Capacity Building included the following strategies:

Implementing a fund diversification plan, marketing and public relations, program development, facility improvements, continuous improvement of data collection and results, outcomes management, seeking accreditation, strengthening management capacity, enhancing service delivery, strategic planning, developing volunteer policies and programs, identifying community trends, staff training/professional development, technology enhancements, streamlining operations.

Revenue Enhancement included the following strategies:

Seeking individual and private donations, grants (public, private, corporate, federal, state and government-multiple funding strategies), partnerships/joint events, implementing fee for services, reformulating CARES, seeking after-school partnerships, implementing a fund diversification plan, increasing and diversifying revenue streams, exploring large and small scale funding opportunities, fundraising events, seeking federal matching funds, pursuing reimbursements through Medicaid/Medical (MAA and Healthy Families).

General Findings

Each sustainability plan listed areas that are the top priorities for future action in order to further enhance long-term stability and success. For many of the contract partners, the identification of the research-based characteristics of sustainable programs that they wished to pursue and that ended up in the sustainability plans are largely consistent with areas relating to fund development, public outreach and communications, and strategies to mitigate a lack of resources resulting from the recent budget crisis.

Goals and strategies for evolving programs and services were included in almost every sustainability plan; this was triggered by thoughtful dialogue about what was needed to sustain results for the

community rather than sustaining existing programs “as is.” The sustainability plans generally placed a greater emphasis on sustaining services for the community and ensuring that the service delivery system is as strong as possible even while being impacted by the budget, as organizations understood the significance of the budget on the sustainability of the entire system of care for children. At the same time, areas such as training, staff development and strategic planning were noted as important in the sustainability plans but often were deferred in the implementation plans as organizations struggle to sustain their services. Clearly, the current economic crisis is having a direct impact on both demand for services and on the resources available to meet that demand.

Contract partners across the board have already taken extraordinary steps to reduce fixed costs and to employ other cost management strategies to adjust to the current financial climate. It is doubtful that more can be done to reduce costs at this time. At the same time, each contract partner identified ways in which they were adapting to the changing conditions and described mechanisms in place to evaluate and enhance efficiency and effectiveness on an ongoing basis. Unfortunately in times like these, many are doing more with less and fear they do not have the resources to proactively pursue new fund development opportunities. In addition, while all acknowledge the need to develop key champions for children’s services and to build broad based community support, they noted the challenges related to using staff resources to do so when program cuts are being made and in some cases, staff is experiencing furloughs. That being said, each plan identifies strategies to pursue to build community support and develop key champions as well as to diversify funding.

The greatest variance in the plans came in terms of needs and strategies related to Internal Capacity Building. However, each of the priorities identified could also be tied to a lack of resources and could potentially be addressed over time, should the contract partners be successful in their goals of building community support and enhancing revenues. Since the ultimate purpose of the plan is to achieve and sustain community results/outcomes rather than rigidly trying to sustain today’s program models, each of the priorities in Internal Capacity Building were specific to the contractor and their infrastructure needs to sustain results over time.

When the 16 sustainability plans are viewed from the perspective of the eight essential elements of sustainability presented on page 2 of this report, it is clear that greatest developmental needs relate to the elements of Broad Based Community Support, Key Champions and Strategic Financing Orientation. It is encouraging that generally solid capabilities are already in place related to the elements of Vision, Results Orientation, Strong Internal Systems and Adaptability to Changing Conditions; the implementation plans mostly reflect fine-tuning in these areas.

Analysis of 2009-10 Implementation Plans

Each implementation plan contained a detailed action plan showing the action steps to be taken during the 2009-10 year (September 2009 to September 2010) in order to begin addressing the priority areas described in the plan. The timing, responsible person(s) and support resource needs were also identified for each action step.

All 16 implementation plans were analyzed to identify significant patterns, such as the majority of organizations having a similar action step and or having similar needs for support resources (consultants, equipment, technology, materials, etc.) in order to carry out the action steps. Two overall types of support resources were noted in almost every plan as being needed: staff time to devote to sustainability tasks and priorities that fall outside direct program and service delivery units that are being funded by Stanislaus County CFC and others, and funding to obtain the materials and expertise needed for at least some action steps.

The following chart lists the priority areas and action steps that are contained in a majority of sustainability plans, and the support resource needs that were identified in those plans.

Priority Area	# of Contract Partners	Summary of Action Steps	Support Resources Needed
Fund Development	16	<ul style="list-style-type: none"> • Implement a fund development plan to achieve fundraising goals and fund development strategies over the next three to five years • Identify internal infrastructure enhancements needed to execute the fund development plan (staffing, expertise, systems, materials, etc.) • Secure resources to implement plan 	<ul style="list-style-type: none"> • Consultant to implement the fund development plan • Grant writing • Matching funds to draw down federal dollars
Public Communications Strategy/Planning	16	<ul style="list-style-type: none"> • Implement a formal communications plan to reach target audiences, using distinct key messages for each target audience, and communications strategies to reach each target audience • Secure staff resources to implement the plan 	<ul style="list-style-type: none"> • Staff resources • Marketing and key messaging assistance • Time and materials
Fundraising Activities	16	<ul style="list-style-type: none"> • Identify new sources of funding to pursue • Develop statement of need • Develop and submit grant proposals for new funding sources 	<ul style="list-style-type: none"> • Consultant, generally a grant writer
Community Outreach / Public Communications Materials	16	<ul style="list-style-type: none"> • Update brochures, flyers or other printed materials used for outreach • Develop presentations to use in presenting to community groups or policy boards • Using technology to tell the story of the organization and its impact on children and families 	<ul style="list-style-type: none"> • Time to implement and materials to utilize in outreach
Internal Capacity Building	10	<ul style="list-style-type: none"> • Enhance standards (policies and procedures) related to data collection, use of volunteers, human resources management • Volunteer programming and support • Continue to pursue strategic partnerships to enhance reach and impact of services 	<ul style="list-style-type: none"> • Time for collaboration and coordination • Planning time and leadership • Staff resources
Client-Level Information Systems	8	<ul style="list-style-type: none"> • Select, acquire and implement data systems to allow better tracking of clients and reporting of results 	<ul style="list-style-type: none"> • MIS system

Priority Area	# of Contract Partners	Summary of Action Steps	Support Resources Needed
Technology	6	<ul style="list-style-type: none"> • Inventory existing equipment and identify technology upgrade needs • Develop a technology enhancement plan • Identify funding options to support technology upgrade needs 	<ul style="list-style-type: none"> • Funding for equipment

One additional comment is necessary regarding the support resources needed by the contract partners to successfully complete some of the action steps. Groups consistently expressed the desire to diversify funding and the challenges of having the time and resources to do so with reduced budgets. This is especially true for implementing fund development plans and public communication plans, and having the tools and other infrastructure to implement those plans. While consultants were listed by SEI as support resources needed, all contract providers felt that sustaining services should be a major priority in these times.

Recommendations for Commission Support of Sustainability

At the request of Commission staff, in May 2009, SEI developed for consideration a set of preliminary recommendations that had emerged through the planning process to that point. Final recommendations are now provided, addressing both the preliminary recommendations and other recommendations that emerged from sustainability planning. The following are revised based on the results of the May 19 special election and further actions that occurred at the state and county level to resolve the budget crisis:

1. Evaluate resources needed to implement sustainability plans and adopt new funding strategies that would provide a means for organizations to obtain assistance or the resources needed to execute action steps planned for the next year. As shown in the chart in the preceding section of the report, customized assistance is needed the most in the areas of fund development, public communications, and outcomes management/evaluation. Consider providing resources to assist in implementing revenue enhancement strategies or for equipment or tools so that contract partners can achieve their sustainability goals. Consider funding of things like equipment so that organizations have the funds needed for resources such as computer upgrades or incentives for families.

Rationale: Stanislaus County CFC has played an important role in the past 10 years in the improvement of children’s health, family functioning and the readiness for school for children 0-5 in the county. The Commission now has an opportunity to play a vital role in supporting the long-term sustainability of the Contract partners and the results they are achieving for children and families. Much of this is threatened by the current economic climate. The following issues related to the present economy were noted in the Commission’s most recently adopted strategic plan:

- Economic conditions will reduce contributions to non-profit social agencies and State and County social service program revenue at the same time community needs will be increasing.
- The local economic situation will likely increase stressors on families which may manifest themselves in increased maltreatment of children, a deterioration in family relationships, and increased drug and alcohol abuse.

- In the present environment, it may not be realistic to establish goals to decrease negative outcomes for children. It may be more realistic to establish goals to maintain recent gains in improvements to outcomes for children.
- It is in the best interest of the County and the 0-5 population to make strategic investments that are likely to have the biggest impact and outcomes on children's services, programs, and systems of care.
- In an era of reduced Proposition 10 revenues and resources, evaluation of programs will become even more critical for accountability and sustainability purposes. An effective, accurate, and comprehensive evaluation program will be needed.
- In the future, regardless of the outcome of the vote on Proposition 1D, program evaluation will need to emphasize and assess the cost-effectiveness of program designs and operations, as well as the design of systems through collaborative efforts.

It should also be noted that the Commission's most recent financial statements continue to demonstrate that the actual expenditures are less than budgeted expenditures. For the Commission to have the biggest impact and outcomes on children's services, programs and systems of care, SEI supports the concept that it is the best interest of the County and the 0-5 population, to make new strategic investments in the system of care.

The current economic climate, its impact on increased demand for services and its negative impact on the current service delivery system is a circumstance never before seen during the existence of Prop 10. At this time, Prop 10 reserve funds are the only remaining resource to ensure the safety net of service delivery for children 0-5 in Stanislaus County. While federal stimulus funds provide a new, time limited resource, the reporting and accountability measures associated with ARRA are slowing the process of fund distribution. In addition, while some ARRA funds are targeted to services for children 0-5, they do not mitigate the tremendous cuts at the state and local level that resulted from the budget crisis. For that reason, SEI recommends that the Commission evaluate assess under-expenditures in relation to its financial plan and identify if funds could be redirected to support strategies in the implementation plans that fit with the Commission's strategic direction and priorities, using some of the unplanned, unspent allocations.

Sustainability opportunities noted in the sustainability plans include funding positions that are able to draw down matching federal dollars, thereby leveraging the Commission's investment while shoring up the service delivery system, supporting new positions that are needed to enhance future sustainability by diversifying funding through fund development and grant writing, and helping pay for equipment that will allow Contract partners to be more efficient, effective and accountable.

2. Evaluate opportunities to draw down federal dollars by using Commission funds as a match for programs to support services for children and families.

Rationale: As mentioned in the May status report, the American Recovery and Reinvestment Act of 2009 (ARRA) has a number of funding options to support children and family services. The following items that, together with ARRA, offer new or expanded funding for children and family services include:

- Through ARRA and the 2010 budget, double the number of children served by Early Head Start and sustain Head Start and child care expansions
- Fund a new Nurse-Home Visitation program for first time mothers
- Create an Innovation Fund to invest in school systems and non-profit organizations with strategies proven to improve academic achievement
- Expand funding for health prevention and wellness programs
- Create a new Social Innovation fund to test promising new approaches to major social challenges and scale up research-proven programs

- Continue AmeriCorps expansion from the current 75,000 slots to reach 250,000 funded slots
- Expand teen pregnancy prevention programs

In addition, several county entities funded by Prop 10 have opportunities to draw down matching funds using Prop 10 funding. The Commission could evaluate if monies are being “left on the table” which could be drawn down through the leveraging of Prop 10 funds and decide if further investments are warranted to bring additional resources into the service delivery system at this time.

3. Evaluate the feasibility of implementing a management information system (MIS) that contract partners could use to document and report on services provided to children and families and the impact and results of the services.

Rationale: This recommendation is still valid and may be even more essential now than previously thought when initially proposed. Multiple contract partners have noted the challenge with providing data and reports to various funders, each of whom has their own reporting system and requirements. In addition, they expressed a desire to extract meaningful data on outcomes rather than simply counting the output of number of services provided. More meaningful data should assist contract partners in telling the story of the impact of their services, particularly to new funders and potential donors.

Considerable staff resources at the contract partner level are used to collect and report data. Resources are not being used as efficiently as possible as contract partners at different organization reported creating similar tools to collect client level data and report data to funders. It is recommended that the Commission consider establishing a contract provider group to work with the Commission evaluator to evaluate and potentially select software that would meet Commission requirements while acting as an effective case management and reporting tool for contract partners. While larger agencies are better positioned and interested in such a system, it is important to note that smaller, less sophisticated agencies would really need to understand and realize benefits in terms of time saved and information received for implementation to be successful.

4. Provide leadership to promote and sustain partnerships.

Rationale: Initially this recommendation was to provide leadership to sustain the Children’s Council. While the need for Prop 10 leadership is still valid, it should extend beyond the Children’s Council to other potential partnership opportunities. A number of contract partners that participate in the Children’s Council have expressed concern about the future of the Council and the need for a countywide entity to provide leadership, advocacy and direction in addressing critical children’s issues countywide. At the same time, they report that collaboration in and of itself is challenging as they are more focused on offering direct services with less staff resources to do so. They all acknowledge the need to collaborate and to extend collaboration and gain new strategic partners but have less time and staff available to do so. Forward thinking contract partners understand that new potential funding opportunities require demonstration of broad based community collaboration and are concerned that this may become less of a priority as more organizations operate in a “crisis” mode.

The Commission is seen as a leader in the county and a voice on behalf of children. It is recommended that the Commission staff continue to take a leadership role in facilitating collaboration, but also in acknowledging that collaboration takes time and resources for which no funding is available. Support that the Commission could provide includes promoting the evidence based programs that serve children, articulating the status of children in the county, describing the implication of budget cuts on the system of care for children, advocating on behalf of children and the need for collaboration countywide, and potentially staffing or supporting staff to act as a forceful, effective voice for children.

5. Promote collaboration at all levels in the county.

Rationale: The Commission has been very effective in implementing strategies that are system wide, such as the FRC strategy. Given a time of diminishing resources, there is an opportunity to promote further collaboration and to ensure that no duplication of services occurs and that existing resources are used to the greatest extent possible. It is recommended that the Commission staff take a leadership role in evaluating if all partnership opportunities at the county level are optimized. For example, the Commissioners and staff have excellent relationships with the school district and Stanislaus County Office of Education. Dialogue about opportunities to leverage space, staff and resources to pursue federal stimulus funds or to collaborate further may be of benefit at this time.

In addition, as partnerships change, the agreements upon which the partnerships were predicated should be re-evaluated. For example, Prop 10 funding now makes up a greater portion of the FRC budgets and so contract partners need Prop 10 to articulate to other funders the expectations for serving children 0-5 that goes along with being a larger funding source for the FRC strategy.

6. Engage the Contract partners in dialogue about Stanislaus County CFC's roles in fund development and public communications.

Rationale: Planning sessions with individual organizations identified possible roles for Stanislaus County CFC to be a systems-level catalyst to expand funding options and public communications on behalf of children and families services in the county. Regarding public communications, opportunities exist to coordinate Prop 10 efforts related to early care and education, health access and other issues with the contract partners so that key messages and communication strategies are coordinated (and not conflicting) across organizations. Prop 10 could make investments in public engagement materials that could be used by contract partners to diversify funding including creating materials to make direct appeals, providing marketing toolkits and other such resources that can help communicate the value of Prop 10 services and build support at the local level.

In these challenging times, patience and understanding on the part of Stanislaus County CFC is likely to be needed as the contract partners proceed with their action plans. The sustainability plans involve substantial capacity building efforts that must be done in addition to the core program/service work and without losing focus on program goals. As noted earlier, staffing constraints and other resource constraints in some agencies make it especially hard to invest consistent energy into sustainability in the current climate. All contract partners were encouraged to update their implementation plans and revise action plan timelines should conditions worsen. The implementation plan is a road map, but also a living document which must be revised to reflect the current situation. All contract partners acknowledged the need to focus on sustainability but some expressed concerns about doing so in addition to their existing scopes of work.

The entire SEI team would like to thank Prop 10 Stanislaus County CFC and the contract partners for the opportunity to support the sustainability planning process. We have thoroughly enjoyed working with each and every organization, and look forward to seeing the continuation of the dynamic programs and services for Stanislaus County's children and families.

This status report is provided by Social Entrepreneurs, Inc. (SEI). For additional information, please contact Kelly Marschall at: Social Entrepreneurs, Inc. 6121 Lakeside Drive, Suite 160 • Reno, NV 89511 Phone: (775) 324-4567



It's All About The Kids

COMMITTEE ROUTING

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input type="checkbox"/>

**Stanislaus County Children and Families Commission
ACTION AGENDA SUMMARY**

AGENDA DATE: October 27, 2009

COMMISSION AGENDA # V - B - 3

SUBJECT:

Public Hearing on the 2008-2009 Local Annual Report and Authorization to Submit the 2008-2009 Local Annual Report to the State First 5 Commission.

BACKGROUND:

Following its passage by voters in 1998, the provisions of Proposition 10 were codified into California State Law as Sections 130100 – 130155 of the California Health and Safety Code. Section 130150 of the Health and Safety Code requires local Children and Families Commissions to conduct a public hearing on an Annual Report and to submit the Annual Report to the State by November 1st of each year. The Annual Report is a written report on the progress towards and achievement of the goals and objectives of the Proposition.

To assist local Commissions in complying with this requirement, the State First 5 Commission sends out a format to guide the written responses of all 58 counties. The State uses these 58 local reports to compile a statewide report that must be submitted to the Legislature by January 15th of each year.

The Administrative and Finance Committee discussed this item on October 12th. The Operations Committee discussed this item on October 14th.

STAFF RECOMMENDATIONS:

1. Hear a presentation on the 2008-2009 Local Annual Report.
2. Conduct a public hearing on the 2008-2009 Local Annual Report.
3. Accept the 2008-2009 Local Annual Report.
4. Authorize the Executive Director to submit the Local Annual Report to the State First 5 Commission.

FISCAL IMPACT:

There is no fiscal impact associated with the approval of this agenda item.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____ and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

- 1) _____ Approved as recommended.
- 2) _____ Denied.
- 3) _____ Approved as amended.

Motion: _____

Attest: _____
Erica M. Inacio – Administration



Result Area 1: Improved Family Functioning

Goal 1: Increase community capacity to support safe families

Objectives

1.1 Maintain positive trends in the reduction of repeat child maltreatment reports

1.2 Decrease incidents of child abuse and maltreatment

A. Children are safe from intentional injuries in their homes and communities

CORE:

A1. Number and percentage of child maltreatment in which there is a recurrence within a 6-month period

A2. Number and percentage of families who indicate decreased risk for child abuse/neglect

A3. Number and percentage of children with substantiated or confirmed cases of child abuse

ELECTIVE:

A4. Number and percentage of new parents educated about preventative issues

B. Parents receive increased parent support services

CORE:

B1. Number and percentage of Differential Response referred children provided support services

B2. Number and percentage of parents participating in parent education classes and/or other educational opportunities focused on discipline and nurturing; percentage indicating increased knowledge/skills

ELECTIVE:

B3. Number of families who receive respite child care; percentage who indicate decreased risk for child abuse/neglect

C. Children remain with their families

CORE:

C1. Number and percentage of children reunified with a parent

C2. Number and percentage of children who remain with parents after a CPS referral



D. Families are working towards self sufficiency and basic needs are being met

CORE:

D1. Number and percentage of families receiving Case Management focused on family support and basic needs assistance; percentage who have reached case management goals

D2. Number and percentage of parents who report their basic needs are met (i.e. food, clothing, shelter)

ELECTIVE:

D3. Number and percentage of parents participating in educational programs (e.g., GED, ESOL, literacy); percentage successfully completing education milestones/goals

D4. Number and percentage of parents who indicate increased levels of self sufficiency skills

1.3 Increase positive social support for families

E. Families are positively supported through a social network

CORE:

E1. Number and percentage of parents who are connected to social/support groups

E2. Number and percentage of parents who report a sense of belonging to the neighborhood/community

ELECTIVE:

E3. Number and percentage of caregivers who perceive strong social support and ties

1.4 Increase family resiliency capacity (knowledge, skills, and awareness) to promote healthy development and safety

F. Families are provided support services that increase awareness, knowledge, and skills

CORE:

F1. Number and percentage of families who report an ability to access services for their child and family

F2. Number and percentage of caregivers who are linked to support services

ELECTIVE:

F3. Number and percentage of caregivers who are aware of any support services available in their community



G. Caregivers provide nurturing and positive emotional support to their children

CORE:

G1. Number and percentage of improved parent/child relationships

G2. Number and percentage of caregivers screened for depression; percentage referred for services

G3. Number and percentage of new mothers indicating healthy interaction and communication with infant

ELECTIVE:

G4. Number and percentage of children/parents receiving mental health/relationship services; percentage indicating an improvement in indicated issues



Result Area 2: Improved Child Development
Goal 2: Children will be eager and ready learners

Objectives

2.1 Increase families' ability to get their children ready for school

H. Children live in home environments that are supportive of optimal cognitive and emotional development and families are involved in their children's education

CORE:

H1. The number and percentage of families who read every day and sing or tell stories several times a week

H2. Number of parents who engage in early literacy activities; percentage who indicate increased skills/knowledge

ELECTIVE:

H3. Number and variety of reading materials in a child's home

H4. Number and percentage of parents taking parenting skill classes focused on supporting child development; percentage who indicate increased skills/knowledge

2.2 Children are cognitively, and socially-behaviorally ready to enter school

I. Children participate in school-linked transition/school readiness immersion programs

CORE:

I1. Number and percentage of children who participate in school-linked transition/school readiness immersion programs

J. Children and families receive behavioral and counseling services when needed

CORE:

J1. Number and percentage of children provided early preventive mental health and community based services

J2. Number and percentage of children who receive a behavior/mental health assessment; percentage referred for behavior/mental health services

ELECTIVE:

J3. Number and percentage of children who receive social-behavioral development services in ECE settings; percentage of children whose parents or providers indicate child's improvement in social-behavioral development

J4. Number and percentage of families who receive family counseling; percentage who indicate improvement in identified issues



K. Children enter Kindergarten cognitively ready for school

CORE:

- K1. Number and percentage of children who receive child development services and whose average ADRDP score falls in the almost mastered or fully mastered range
- K2. Number and percentage of children who receive child development services and whose average DIBELS score falls in the emerging or established skills range

L. Children enter Kindergarten socially ready for school

CORE:

- L1. Number and percentage of children who receive child development services and whose teachers rate them as often or very often engaging in positive social behavior.
- L2. Number and percentage of children who receive child development services and whose teachers rate them as never or only sometimes engaging in negative emotion behaviors

M. Children receive early screening and intervention for developmental delays and other special needs

CORE:

- M1. Number and percentage of all children 0-5 who receive a developmental screening; percentage who are referred to services/further assessment
- M2. Number and percentage of children receiving services for developmental issues
- M3. Number and percentage of children identified with disabilities who are referred to developmental services by the time of kindergarten entry

ELECTIVE:

- M4. Number and percentage of children indicating progression in a developmental area

2.3 Children have successful preschool participation experiences

N. Children participate in and benefit from preschool/ECE programs

CORE:

- N1. Number and percentage of children participating in preschool/Head Start/ECE programs
- N2. Number and percentage of children whose caregivers indicate a successful preschool experience



O. ECE/Child care providers have increased supports and educational opportunities

CORE:

O1. Retention/turnover rate of child care workers, by level of worker

O2. Number and percentage of FFN child care providers who participate in trainings; percentage who indicate increased knowledge in better caring for children 0-5

ELECTIVE:

O3. Number of sites/providers provided with early childhood mental health/behavior consultation; percentage indicating an increased ability to work with the children

O4. Number and percentage of ECE workers working towards and earning higher education degrees



Result Area 3: Improved Child Health

Goal 3: Children are born healthy and stay healthy

Objectives

3.1 High risk pregnancies result in healthy births

P. Children are born healthy

CORE:

P1. Number of pregnant women receiving prenatal care

P2. Number and percentage of preterm births (less than 37 weeks gestation)

P3. Number and percentage of births at low birth weight

ELECTIVE:

P4. Number of pregnant women receiving information, classes, and/or support about healthy pregnancies and newborn care; percentage indicating increased knowledge/skills

P5. Number and percentage of live births in which mothers received late or no prenatal care

3.2 Increase community awareness and response to child health issues (e.g. asthma, obesity, vision, dental)

Q. Parents and caregivers are knowledgeable about children's health issues

CORE:

Q1. Number and percentage of parents taking parenting skill classes focused on basic care and child safety; percentage indicating increased knowledge/skills

Q2. Number and percentage of ECE/child care workers who receive information/training about children's health issues; percentage indicating increased knowledge/skills

ELECTIVE:

Q3. Number and percentage of caregivers receiving information about children's oral health; percentage indicating increased knowledge



3.3 Increase / maintain enrollments in health insurance products

R. Children are enrolled in health/dental insurance

CORE:

R1. Number and percentage of children without health insurance; percentage who gain health insurance

R2. Number and percentage of children without dental insurance; percentage who gain dental insurance

ELECTIVE:

R3. Number and percentage of children with health insurance

R4. Number and percentage of children with dental insurance

3.4 Maintain access and maximize utilization of children's preventive and ongoing health care

S. Children receive preventive and ongoing health care

CORE:

S1. Number and percentage of children having all health checks complete prior kindergarten (e.g., physical, health, vision, hearing)

S2. Number and percentage of children who receive recommended well-baby and child check-ups

ELECTIVE:

S3. Number of children who gain access to health care who did not previously have access

S4. Number and percentage of children who receive appropriate vaccines

S5. Number and percentage of children who are converted to stable health coverage after receiving temporary services

S6. Number and percentage of children with a regular medical home

T. Children are physically healthy and well nourished

CORE:

T1. Number and percentage of children 0-5 who are in the expected range of weight for their height and age

T2. Number and percentage of children whose parents rate them as in very good or excellent health

ELECTIVE:

T3. Number and percentage of women who participate in breastfeeding support programs

T4. Number and percentage of caregivers who participate in a nutrition/healthy eating class; percentage who indicate an increased knowledge/ability to feed their children nutritious meals

T5. Number and percentage of who are breastfeeding at time of hospital discharge



Result Area 4: Sustainable Systems

Goal 4: Sustainable and coordinated systems in place that promote the well-being of children 0-5

Objectives

4.1 Improve collaboration, coordination, and utilization of limited resources

U. Programs collaborate/partner with each other (*and with community resources*)

CORE:

U1. Strength and number of collaboration/partner efforts between Commission funded programs

U2. Strength and number of collaboration/partner efforts with organizations outside of Commission

4.2 Increase the resources and community assets leveraged within the county

V. Programs utilize and leverage resources within the county

CORE:

V1. Amount of resources leveraged within Stanislaus County

V2. Amount of \$ leveraged within the county

4.3 Increase in resources coming into Stanislaus County as a result of leveraged dollars

W. Programs leverage funding to increase resources coming into Stanislaus County

CORE:

W1. Amount of leveraged \$ coming into Stanislaus County

W2. Amount of leveraged resources coming into Stanislaus County



4.4 Improve service delivery and accountability

X. Commission and programs are accountable

CORE:

- X1. Data is used to inform program refinements and future program funding
- X2. Use of a shared accountability system across agencies (e.g. using some common measures to assess results and examine findings jointly)
- X3. Data collection tools are developed and refined
- X4. Technical assistance is provided to program staff to improve data collection

ELECTIVE:

- X5. Research is conducted on effective practices/integrated systems

Y. Service delivery is appropriate, and continually reviewed and improved upon

CORE:

- Y1. Data is used to improve services
- Y2. Service providers are culturally and linguistically reflective of the community
- Y3. Data is collected and reported by ethnicity, language, age, gender, geographic areas, and special needs

ELECTIVE:

- Y4. Customer satisfaction surveys indicate high level of quality of services



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COMMITTEE ROUTING

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input type="checkbox"/>

**Stanislaus County Children and Families Commission
ACTION AGENDA SUMMARY**

AGENDA DATE: October 27, 2009

COMMISSION AGENDA # V – B – 5

SUBJECT:

Public Hearing on the Policies and Procedures Manual
Adoption of the Policies and Procedures Manual

BACKGROUND:

After being formed, the Children and Families Commission adopted a series of administrative, operational, monitoring, and financial policies to govern Commission and contractor operations. In May of 2004, in order to make its policies and procedures more user-friendly and easier to locate, policies and procedures were combined into one document and the document was approved by the Commission as a Policies and Procedures Manual. (The current Manual can be found on the Commission website under Publications.)

To ensure the consistency and accuracy of the Manual, staff annually reviews the document and recommends that the Commission readopt the Manual. Periodically readopting the Manual ensures that its provisions have been reviewed and removes any question about what is the most recent version of the document.

Attached to this summary is a copy of the Policies and Procedures Manual with suggested changes highlighted. For the most part, the suggested changes to the Manual fall into two categories:

- Language or punctuation changes that serve to enhance readability and consistency, but do not change the meaning of the section. (These changes, which comprise the majority of the changes to the Manual, can be found on pages 1, 10, 35, and 49.)
- Language changes updating the policies to be consistent with State law. (This change can be found on page 46 and involves when the annual audit must be completed and sent to the State.)

The Administrative and Finance Committee discussed this item on October 12th. The Operations Committee discussed this item on October 14th.

RECOMMENDATIONS:

1. Conduct a public hearing on the policies and procedures manual revisions.
2. Adopt the attached policies and procedure manual.
3. Instruct staff to place the manual on the Commission website.

FISCAL IMPACT:

There is minimal fiscal impact associated with the adoption of a policy and procedure manual as the Commission and its contractors are currently operating under the provisions of the manual.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____
and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

- 1) _____ Approved as recommended.
- 2) _____ Denied.
- 3) _____ Approved as amended.

Motion: _____

Attest:



It's All About The Kids

COMMITTEE ROUTING

Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input checked="" type="checkbox"/>
Executive	<input type="checkbox"/>

**Stanislaus County Children and Families Commission
ACTION AGENDA SUMMARY**

AGENDA DATE: October 27, 2009

COMMISSION AGENDA # V – B – 6

SUBJECT:

Approval of Agreement with the Stanislaus County Health Services Agency for Oral Health Education Services

BACKGROUND:

Children’s dental services are some of the most difficult health services to obtain in Stanislaus County. In recognition of this need, the Commission adopted a strategic plan that included *Improved Child Health* as one of its goals. Additionally, the Commission adopted a 2009-2010 budget that contained a \$75,000 line item for the provision of dental education and exam services.

At its September 22nd regular meeting, the Stanislaus County Children and Families Commission approved a \$40,437 agreement with Golden Valley Health Centers to provide dental services at school readiness sites. Some of the provisions of the agreement included:

- Screening and basic dental services will be provided by a dental van at each of the 10 school readiness sites at least twice per month.
- Services to be provided will include screenings, checkups, and referrals.
- Services will be provided to any child under 6 years of age.

To compliment the dental services, it is proposed the Commission enter into a \$5,000 agreement for oral health education services. The following is an overview of the proposed oral education program:

- Staff at 10 School Readiness Sites will receive an oral health in-service.
 - Handouts and resources will be provided to all attendees.
- All School Readiness students at 10 sites will receive an instructional visit on oral health
 - Educational materials and toothbrushes will be provided to all students.
- All School Readiness parents at 10 sites will be offered a parent education meeting on oral health.
 - Education materials will be provided to all parents.
 - Tooth brushes will be provided for all children in the families represented at the meeting.
- The program will conduct an internal evaluation of all three strategies.

The cost of the contract, which would not exceed \$5,000 for the remainder of the 2009-2010 fiscal year, would qualify for a 50% match from the State school readiness funds.

RECOMMENDATIONS:

Authorize the Executive Director to negotiate and execute a contract with the Stanislaus County Health Services Agency for oral health education services in an amount not to exceed \$5,000.

FISCAL IMPACT:

The cost of this contract was included in the Commission’s 2009-2010 budget. Half the cost of the \$5,000 contract will be funded from First 5 California’s school readiness funds.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____ and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____
Erica M. Inacio – Administration

**Stanislaus County Health Services Agency
Public Health – Dental Disease Prevention Program**

Oral Health Education (Staff)	Activities	Objective Completion Details	Person(s) Responsible
1.1		Year 1: Staff at 10 School Readiness Sites will be offered an oral health in-service, which shall include administration of an in-service evaluation. The following subject areas will be included: causes, processes, and effects of oral diseases; plaque control; nutrition; use of preventive dental agents, including fluorides and sealants; the need for regular dental care and preparation for visiting the dentist; tobacco cessation; dental injury prevention.	Project Coordinator
	1.1.1	Develop age and culturally appropriate educational materials from previously field tested materials by Jan. 8, 2010.	Coordinator
	1.1.2	Schedule and deliver staff in-service within first six weeks of program.	Coordinator
	1.1.3	Evaluation: Determine from site visit records, teacher in-service records and staff evaluations how many sites received an in-service by June 30.	Coordinator
Oral Health Education (Student)	Activities	Objective Completion Details	Person(s) Responsible
2.1		Year 1: All School Readiness students will receive at least one instructional visit on oral health, lasting a minimum of 20 minutes, using appropriate scope and sequence principles. The following subject areas may be included: causes, processes, and effects of oral diseases; plaque control; nutrition; preparation for visiting the dentist. Tooth brushes will be provided for each enrolled student.	Project Coordinator
	2.1.1	Develop age and culturally appropriate curriculum from previously field tested material by Jan. 8, 2010.	Coordinator
	2.1.2	Schedule classroom visits by January 31.	Coordinator
	2.1.3	Deliver the lesson(s) by June 30.	Coordinator
	2.1.4	Evaluation: From site visit records determine if the targeted School Readiness students received at least one instructional visit by June 30.	Coordinator
Oral Health Education (Parents)	Activities	Objective Completion Details	Person(s) Responsible
3.1		Year 1: All School Readiness parents will be offered a parent education meeting on oral health. The following subject areas will be included: causes, processes, and effects of oral diseases; plaque control; nutrition; use of preventive dental agents, including fluorides and sealants; the need for regular dental care and preparation for visiting the dentist; tobacco cessation; dental injury prevention. Tooth brushes will be provided for all children in the families represented at the meeting.	Project Coordinator
	3.1.1	Develop culturally appropriate materials from previously field tested materials by Jan. 8, 2010.	Coordinator
	3.1.2	Schedule parent education meetings by Dec 31.	Coordinator
	3.1.3	Deliver oral health education by June 30.	Coordinator
	3.1.4	Evaluation: Year 1: From sign-in sheets determine how many parents received oral health education by June 30.	Coordinator



Children & Families Commission
 930 15th Street, Modesto, CA 95354
 Phone: 209.558.6218 Fax: 209.558.6225

MEMBERS:

Vicki Bauman
 School Representative

Vito Chiesa
 County Supervisor

David Cooper
 Chair
 Community Representative

Denise Hunt, RN, MFT
 Behavioral Health &
 Recovery Services

Mary Ann Lee
 Chair
 Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
 Community Representative

George Skol
 Community Representative

Dan Souza, LCSW
 Community Representative

John Walker, MD
 Public Health Officer

.....

John Sims
 Executive Director

Administrative Committee Minutes

October 12, 2009

Commissioners Present: Denise Hunt, Nelly Paredes-Walsborn, and Mary Ann Lee
Commissioners Absent: George Skol
Staff Present: John Sims, Erica Inacio, and Kirsten Jasek-Rysdahl

AGENDA

1. The Committee was provided with Commissioner feedback results for the list of Strategic Plan Outcomes and Indicators. The Committee was also provided with a spreadsheet identifying core and elective indicators being tracked by current contractors.

 Staff will be sharing the list of outcomes and core/elective indicators with contractors prior to the Commission meeting.

 The Committee recognizes that this is one of several tools that will be used to make future funding decisions.
2. The Committee was provided with the final Social Entrepreneurs, Inc. (SEI) Sustainability Plan report. The report includes recommendations to the Commission on how to provide support to the programs and structure services for children. SEI will be presenting the report at the October 27th Commission meeting.
3. The Committee was provided with a copy of the 2008/2009 local annual report. A public hearing will be held during the October 27th Commission meeting to obtain public comment on the report prior to submitting it to the State.
4. The Committee was provided with a copy of the red line version of the Policies and Procedures Manual. Changes to the manual include minor grammar changes and a clarification on the due date for the financial audit. A public hearing will be held during the October 27th Commission meeting to obtain public comment on the revisions.
5. The Committee was informed that staff will be adding an agenda item to clarify the intent of the Commission regarding Cycle I carryover funds usage in 2009-2010.
6. The Committee was informed of an agenda item requesting authorization to execute an agreement with the Stanislaus County Health Services Agency for oral health education services in an amount not to exceed \$5,000. The Committee was provided with a scope of work.

INFORMATION

7. The Committee was provided with a monthly contract financial report for the period ending September 30, 2009.
8. The Committee was provided with a draft calendar of 2010 Commission meeting dates.

9. The Committee was provided with a list of items for the October 27, 2009 Commission meeting, which is scheduled to be held at the Petersen Event Center.
 - a. Clarification of the Commission Action to Use Cycle I Carryover Funds in FY 2009-2010. (Consent)
 - b. Approval to Contract with the Health Services Agency for Oral Health Education Services.
 - c. Hear a presentation on SEI's Sustainability Report
 - d. Public Hearing and Adoption of the 2008-2009 Local Annual Report
 - e. Discussion of Strategic Plan Outcomes and Indicators
 - f. Public Hearing and Adoption of the Policies and Procedures Manual
 - g. Staff Report Items
 - Effective Partnerships Recognition from Stanislaus County
 - Quarterly Financial Report (Ending September 30, 2009)

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION

CONTRACT SCHEDULE

9/30/2009

		Budget	Actual Expenditures	Remaining Budget	% Actual to Budget
RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)					
Behavioral and Mental Health Services					
1	BHRS	\$ 1,273,009	\$ 205,560	\$ 1,067,449	16%
2	El Concilio	\$ 225,000	\$ 19,539	\$ 205,461	9%
Community Resource and Referral					
3	211 Project	\$ 197,016	\$ -	\$ 197,016	0%
Family Resource Centers:					
4	Ceres Partnership for Healthy Children	\$ 154,771	\$ -	\$ 154,771	0%
5	Hughson Family Resource Center	\$ 120,865	\$ -	\$ 120,865	0%
6	N. Modesto/Salida Family Resource Center	\$ 347,192	\$ -	\$ 347,192	0%
7	Oakdale/Riverbank Family Resource Center	\$ 127,711	\$ -	\$ 127,711	0%
8	Parent Resource Center	\$ 435,651	\$ -	\$ 435,651	0%
9	Turlock Family Resource Center	\$ 203,942	\$ -	\$ 203,942	0%
10	Westside Family Resource Center	\$ 169,224	\$ -	\$ 169,224	0%
11	The Bridge	\$ 175,000	\$ 12,454	\$ 162,546	7%
12	Healthy Start Sites	\$ 374,418	\$ -	\$ 374,418	0%
Targeted Intensive Parent Support Services					
13	Children's Crisis Center	\$ 437,200	\$ 145,408	\$ 291,792	33%
14	Laura's House	\$ 18,421	\$ -	\$ 18,421	0%
15	Families In Partnership	\$ 69,420	\$ -	\$ 69,420	0%
16	SAFE Court	\$ 50,000	\$ -	\$ 50,000	0%
Total Area 1:		\$ 4,378,840	\$ 382,961	\$ 3,995,879	9%
RESULT AREA 2: Improved Child Development (Child Development Services)					
School Readiness Programs					
17	Chatom (1)	\$ 145,480	\$ 5,025	\$ 140,455	3%
18	Keyes (1)	\$ 145,480	\$ 6,502	\$ 138,978	4%
19	Grayson (1)	\$ 195,480	\$ 11,785	\$ 183,695	6%
20	Riverbank (2)	\$ 340,959	\$ -	\$ 340,959	0%
21	Turlock (3)	\$ 436,439	\$ -	\$ 436,439	0%
22	Von Renner (1)	\$ 145,480	\$ -	\$ 145,480	0%
23	Waterford (1)	\$ 145,480	\$ -	\$ 145,480	0%
24	Golden Valley Health Center-Dental Van	\$ 75,000	\$ -	\$ 75,000	0%
Early Education Provider Programs					
25	YCCD - CARES	\$ 959,323	\$ 58,775	\$ 900,548	6%
Total Area 2:		\$ 2,589,121	\$ 82,086	\$ 2,507,035	3%
RESULT AREA 3: Improved Health (Health Education and Services)					
Health Access					
26	HSA - Healthy Cubs	\$ 850,240	\$ 27,766	\$ 822,474	3%
Prenatal Care					
27	HSA - Perinatal Home Visitations (HBO)	\$ 1,284,160	\$ 98,823	\$ 1,185,337	8%
Primary Care Services (Immunizations, Well-Child Checkups)					
28	DMCF - MOMobile#1	\$ 121,050	\$ 10,088	\$ 110,963	8%
Safety Education and Intentional and Unintentional Injury Prevention					
29	CHS - On the Safe Side	\$ 76,929	\$ 15,535	\$ 61,394	20%
30	Shaken Baby Syndrome	\$ 22,333	\$ -	\$ 22,333	0%
Total Area 3:		\$ 2,354,712	\$ 152,211	\$ 2,202,501	\$ 0
RESULT AREA 4: Improved Systems of Care					
Service Outreach, Planning, Support, and Management					
31	SCOE - Healthy Start Support	\$ 82,378	\$ -	\$ 82,378	0%
Total Area 4:		\$ 82,378	\$ -	\$ 82,378	0%
Total Contracts		\$ 9,405,051	\$ 617,259	\$ 8,787,792	7%



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George Skol
 Community Representative

Dan Souza, LCSW
 Community Representative

John Walker, MD
 Public Health Officer

John Sims
 Executive Director

Operations Committee Minutes

October 14, 2009

Commissioners Present: David Cooper and Dr. John Walker
Commissioners Absent: Vicki Bauman and Dan Souza.
Staff Present: John Sims and Erica Inacio

AGENDA

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It's all about the kids

Stanislaus County CARES Project



TO: Stanislaus County Children and Families Commission (SCCFC)
FROM: Debbie Parr Noblitt, Project Manager - Stanislaus County CARES Project
DATE: October 2, 2009
RE: 2009-2010 Stanislaus County CARES Project - Monthly Report, September 2009

<u>Date</u>	<u>Completed Activity</u>	<u>Result</u>
September 1, 2009	Participated in a collaboration meeting with Casa Del Rio FRC, Riverbank, CA	CARES Project Manager and Early Learning Specialist met with Casa Del Rio staff to discuss plans to conduct a FFN training with their cooperation in winter or early spring 2010. Casa will investigate provision of child care during the training.
September 3, 2009	Participated in a sustainability planning session with SEI, Modesto, CA	CARES Staff and SEI consultant developed a final plan for review by CARES Director. SEI will provide templates for use in plan implementation.
September 9, 2009	Participated in a Asthma 101 training provided by the Stanislaus Asthma Coalition, HSA, Modesto, CA	CARES Program Manager, Early Learning Specialist and Administrative Assistant attended the training to support and improve asthma knowledge for CARES participant trainings.
September 10, 2009	Participated in a Stanislaus Child Development Local Planning Council (SCDLPC) Committee Session, SCOE H St., Modesto, CA	The SCDLPC Childcare and Education Workforce Development Committee met to discuss work plan goals and CARES/AB 212 training and stipend activities.
September 22, 2009	Attended a SCCFC Regular Meeting, Hughson FRC, Hughson, CA	CARES Project Manager attended the meeting where public comment was accepted, and agenda items were discussed and voted upon.
September 23, 2009	Conducted a CARES FFN Training (1 of 8), Turlock FRC, Turlock, CA	28 FFN participants were provided training on home safety, asthma awareness, and obesity prevention. Each eligible participant received a \$25 grocery voucher, a small first aid kit and a childhood emergencies flip chart in English or Spanish.
September 24, 2009	Convened the CARES Advisory Committee, MJC West, Sierra 234, Modesto, CA	14 committee members met to discuss and vote on agenda items including the 2009-2010 CARES AB 212 Track II/IV Consolidated Application.
September 24, 2009	Participated in a SCDLPC Executive Committee Meeting, United Way, Modesto, CA.	3 members and 2 SCOE staff met to review reports submitted to the California Department of Education and to set the agenda for the October 8, 2009 meeting
September 29, 2009	Conducted a CARES FFN Training (2 of 8), Keyes Elementary, Turlock, CA	25 FFN participants were provided training on home safety, asthma awareness, and obesity prevention. Each eligible participant received a \$25 grocery voucher, a small first aid kit and a childhood emergencies flip chart in English or Spanish.

Year-to-Date Service Summary: See 2009-2010 CARES Service Summary

DPN 10.02.2009

2009-2010 Stanislaus County CARES Project
Service Summary

Services	July 2009	Aug 2009	Sep 2009	Qtr 1	Oct 2009	Nov 2009	Dec 2009	Qtr 2	Jan 2010	Feb 2010	Mar 2010	Qtr 3	Apr 2010	May 2010	June 2010	Qtr 4	Services	Total															
<i>CARES FFN Track I</i>																	<i>CARES FFN Track I</i>																
Participants @ FFN Trainings																	Participants @ FFN Trainings																
Grayson/Westley			0	0	23			23				0				0	Grayson/Westley	23															
Turlock #1			28	28				0				0				0	Turlock #1	28															
Waterford				0				0	0			0				0	Waterford	0															
Modesto #1				0				0	0			0				0	Modesto #1	0															
Turlock #2				0	0			0				0				0	Turlock #2	0															
Riverbank				0				0	0			0				0	Riverbank	0															
Newman/Crows Landing				0				0		0		0				0	Newman/Crows Landing	0															
Keyes #1			25	25				0				0				0	Keyes #1	25															
Keyes#2					0			0									Keyes #2	0															
Chatom				0	0			0				0				0	Chatom	0															
Modesto #2				0				0		0		0				0	Modesto #2	0															
FFN Providers Trained-- Unduplicated (#)	0	0	53	53	0	0	0	0	0	0	0	0	0	0	0	0	FFN Providers Trained-- Unduplicated (#)	53															
Children Birth to 5 Years Old Affected (unduplicated #)			116	116	0	0	0	0	0	0	0	0				0	Children Birth to 5 yrs Affected (#)	116															
<i>CARES Entry Track II</i>																	<i>CARES Entry Track II</i>																
Participants of Mandatory Orientations (#)	6	6	3	15	2	3	4	9	1	0	0	1				0	Participants of Mandatory Orientations (#)	25															
Stipends Paid @ \$250 each (#)				0				0				0	0			0	Stipends Paid @ \$250 each (#)	0															
Stipends paid @ \$400 each (#)				0				0				0	0			0	Stipends paid @ \$400 each (#)	0															
Total Stipends Paid (#)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Total Stipends Paid (#)	0															
<i>CARES Permit and Degree Tracks III/IV</i>																	<i>CARES Permit and Degree Tracks III/IV</i>																
Mandatory Trainings/Seminars Completed (#)				0	0	0	0	0	0	0	0	0				0	Mandatory Trainings/Seminars Completed (#)	0															
Mandatory Trainings/Seminars Planned (#18)					6	3	4		3	2	0						Mandatory Trainings/Seminars Planned (#)	18															
Mandatory Training/Seminar Participants (#)				0	0	0	0	0	0	0		0				0	Mandatory Training/Seminar Participants (#)	0															
CARES/AB 212 Applications Sent to SCDLPC (#)				0				0	0	0	0	0				0	CARES/AB 212 Applications Sent to SCDLPC (#)	0															
Total CARES Stipend Checks Processed in 2009-2010 to Date (#)				0				0	0	0	0	0				0	Total CARES Stipend Checks Processed in 2008-2009 to Date (#)	0															
Total Stipends Paid (\$)				\$0				\$0	\$0	\$0	\$0	\$0				\$0	Total Stipends Paid (\$)	\$0															
<i>Permit/Professional Growth Advising</i>																	<i>Permit/Professional Growth Advising</i>																
Professional Growth Advising Appointments	12	1	0	13	0	0	0	0	0	0	0	0	0	0	0	0	Professional Growth Advising Appointments	13															
Permit/Education/Professional Growth Advising Appointments (#)	15	36	40	91	0	0	0	0	0	0	0	0	0	0	0	0	Permit/Education/Professional Growth Advising Appointments (#)	91															
# CARES/AB 212 Professional Growth Plans and Records approved				0				0	0	0	0	0	0	0	0	0	# CARES/AB 212 Professional Growth Plans and Records approved	0															

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION

FISCAL YEAR 2009-2010

QUARTERLY FINANCIAL REPORT

September 30, 2009

	FY 09/10 Budget	Actual	Remaining Budget	% Actual to Budget A/B
1 Beginning Fund Balance	\$ 19,000,000	\$ 19,276,100		
REVENUE				
2 Interest	\$ 570,000	\$ -	\$ 570,000	0%
3 Tobacco Tax (Prop 10)	\$ 6,500,000	\$ 547,833	\$ 5,952,167	8%
4 CARES	\$ 30,000	\$ -	\$ 30,000	0%
5 School Readiness Program Matching Funds	\$ 800,908	\$ 441,999	\$ 358,909	55%
6 School Readiness Implementation Funds	\$ 100,000	\$ -	\$ 100,000	0%
7 TOTAL REVENUE	\$ 8,000,908	\$ 989,832	\$ 7,011,076	12%
EXPENDITURES				
Program				
8 Contracts	\$ 9,405,051	\$ 617,259	\$ 8,787,792	7%
9 Contracts-Prior Year	\$ -	\$ 814	\$ (814)	
10 Contract Adjustments (TBD)	\$ 150,000	\$ -	\$ 150,000	0%
11 Community Conferences	\$ 25,000	\$ -	\$ 25,000	0%
12 Sustainability Training	\$ 88,000	\$ 29,508	\$ 58,492	34%
13 Salaries & Benefits	\$ 269,338	\$ 53,091	\$ 216,247	20%
14 Services & Supplies	\$ 66,188	\$ 6,234	\$ 59,954	9%
15 County Cap Charges	\$ 21,948	\$ 5,454	\$ 16,494	25%
16 Total Expenditures - Program	\$ 10,025,525	\$ 712,361	\$ 9,313,164	7%
Evaluation				
17 Contracts (SR Evaluation)	\$ 157,006	\$ -	\$ 157,006	0%
18 Salaries & Benefits	\$ 130,821	\$ 25,810	\$ 105,011	20%
19 Services & Supplies	\$ 33,434	\$ 3,332	\$ 30,102	10%
20 County Cap Charges	\$ 10,661	\$ 2,888	\$ 7,773	27%
21 Total Expenditures - Evaluation	\$ 331,922	\$ 32,030	\$ 299,892	10%
Administration				
22 Salaries & Benefits	\$ 369,378	\$ 86,635	\$ 282,743	23%
23 Services & Supplies	\$ 63,343	\$ 9,177	\$ 54,166	14%
24 County Cap Charges	\$ 30,100	\$ 7,700	\$ 22,400	26%
25 Total Expenditures - Administration	\$ 462,821	\$ 103,512	\$ 359,309	22%
26 Total Expenditures	\$ 10,820,268	\$ 847,903	\$ 9,972,365	39%
27 NET INCREASE (DECREASE) TO FUND BALANCE	\$ (2,819,360)	\$ 141,929		
28 ENDING FUND BALANCE	\$ 16,180,640	\$ 19,418,029		